



CCS House of Delegates Meeting
November 2, 2013
Tulare First Baptist Church



Members Present:

Kim Korenwinder (TNT), Jim Patterson, Rick Klatt (FDST), Mallory Korenwinder (TNT), Jorie Caneta (RA), Charlie Pike (BAC), Kirk Ansel (TNT), Mike Carpenter (Merced), Barry Schab (Clovis), John McGough (Clovis), John Julian, Ahmed Khieralla Evan Rabanal (BAC), Bethany Johnson (Clovis), Owen Ansel (TNT), Matthew Jones (BAC), Ken Johnson (Clovis), Gary Ota (RCA), Tony Small (IWV), Chad Bringe (TNT), Phil Black (TNT), and Mark Bennett (Clovis).

Mike Carpenter (Admin Vice-Chair) was appointed to run the meeting in Dowain Wright's absence.

Meeting called to order at 1:10pm

1. Dowain Wright was not in attendance due to recovering from open heart surgery.
2. Mission Statement was read by Mike Carpenter.
3. Per protocol, club rep designation forms needed to be collected. Athletes were identified. The forms were signed and turned in.
4. Mike appointed athletes through a roll call to the House of Delegates as athletes at large to the HOD.

Motion: Jim Patterson
Second: Charlie Pike
Yes: unanimous
No: none

5. **Minutes** from the previous meeting were emailed and available for review.

Approval of Minutes of September 18, 2013.
Motion: John Julian
Second: Jim Patterson
Yes: unanimous
No: none

6. Treasurer/Finance Report

- a. John sent out a report for the end of the fiscal year. Reports looked at comparison from previous year. See attached.
- b. The August statement was presented in September but considered a draft.
- c. Everything was paid, all accounts, in August.



CCS House of Delegates Meeting
November 2, 2013
Tulare First Baptist Church



- d. Officials were sent to a meeting in October as well as there were pre-paid expenses for the annual convention. Memberships were paid in September. Reimbursement was made to Mary Flatman for the official's chair meeting.
- e. Unallocated funds. They are listed this way until they are accounted for and can be labeled. They are considered a liability until we know what it's for. Example: Meet funds
- f. John Julian will be going to the CPA for federal and state reports. If we need to make an adjustment, we'll do it. Otherwise, there will be no adjustment in 2014. Some revenue was not identified; however, it doesn't change totals.
- g. There was an increase in numbers of athletes which brought in more funds as well as more splash fees.
- h. Officials committee....sending officials to workshops, supplies, Convention: 2013 (2012 convention)
- i. \$5084 for 2013 convention in LA.
- j. All Stars \$4000 expense.
- k. Zones meet \$9000 expense.
- l. Travel expenditures down.
- m. \$37,000 surplus in account vs. last year when we were negative \$8000 due to 2012 Zones.

Approval of Treasurer's report (financial statement for fiscal year)

Motion: Kirk Ansel

Second: Charlie Pike

Yes: unanimous

No: none

Committee Chairmen Reports

1. **General Chair Report**- See Attached (submitted by Dowain Wright via letter)
 - a. He thanked all those that have served both at the LSC and CCS levels.
 - b. Leap due in 2014.
2. **Admin Vice- Chair**- no report
3. **Senior Chair**-no report (Patrick Ota absent)
4. **Age Group**- Charlie Pike
 - a. He said he has been talking with Laura Mayer (age group chair) about All Stars. Laura was not in attendance due to a conference.
 - b. CCS will be hosting the All Star meet. San Diego is requesting that it be in Bakersfield.
 - c. Charlie is having trouble securing pools in Bakersfield.



CCS House of Delegates Meeting
November 2, 2013
Tulare First Baptist Church



- d. Cheapest for 2 days just under \$700 (\$670).
 - e. Laura is working with San Diego and Sierra Nevada to possibly share in the pool cost.
 - f. Charlie posed the question if there is a Board policy for rental policies.....security etc.
 - g. 3 hours a day \$200-\$300 for security.
5. **Coach Rep**-Charlie Pike
- a. He has had several inquiries about JO time standards.
 - b. JO time standards will be voted on later in the meeting.
6. **Officials Chair report**-Jim Patterson
- a. There aren't really any changes.
 - b. There is a new required position-Admin Official (dry side position.....never been stroke/turn).....SoCal has them.
 - i. The purpose is to clean up times and monitor errors in times.
 - ii. From a meet standpoint, the position cannot be performed by anyone else. This position is separate from all other official positions.
 - iii. The training needs to be formalized. Mary is working on it.
 - iv. Must be USS member/non-athlete member.
7. **Webmaster**-Jim Patterson
- a. Outreach: This is for economically challenged swimmers who are identified by lunch program records. They then qualify for special membership....\$7.00 instead of \$65.00
 - b. LSC waives the splash fee for Outreach swimmers but the swimmers still pay the surcharge.
 - c. The requirement is that we have to maintain confidentiality.
 - d. There is an upload process for those teams that use Team Unify.
 - e. The meet host only sees a summary by club, not by individual.
 - f. Currently, there are no outreach kids out of the South, but the North is averaging 5-7, who are regularly attending meets.
8. **Membership**-Jim Patterson
- a. CCS currently has 2,687 athletes.
 - b. There was a 41% increase in membership in 2013.
 - c. There has been a 69% increase in 10 years which is about the national average.
 - d. The athlete protection training is now annual. Expires on 12-31-13.
 - e. Athlete Protection now corresponds with membership.
 - f. They are trying for an every 2 year renewal, but Safe Sport is saying 1 year.
 - g. Safety training for coaches changed September 1.



CCS House of Delegates Meeting
November 2, 2013
Tulare First Baptist Church



- i. First aid is no longer required.
- ii. Coaches now have to take an online course through ARC done in the water...trying to establish a bundle through ARC so coaches can get everything on same schedule.....nothing staggered.

Rick Klatt-speaking as Guest

Rick said he and Barry Schab have been discussing the fall meets and officiating. Coaches are not receiving DQ slips, but the DQ's are showing up on results, even with mistaken identities. He talked about designating the lane that was DQ'd....to match kids with DQ or not, so there are no mistakes in who is disqualified or not.

Jim Patterson's response.....

The Admin Official should make sure the right swimmer gets DQ'd. He questioned where the error was or if it was being written wrong? If assignments are correct and the swimmer is in the correct lane, there shouldn't be a problem. He mentioned that SoCal radio's in the lane immediately. We don't use radios so we're slower. It's not a DQ until it's accepted by the referee. There are a lot of DQ's in the younger age groups. Issue will be passed on to Mary. Implementing the new Admin official position should eliminate these issues.

Mark Bennett-Clovis

He said it is tiresome to hand out DQ slips especially with limited officials. He suggested that the slips be left at the Admin desk for coaches to pick up/announce it. There was discussion that might be embarrassing for the athletes.

Jorie Caneta-Sr. Athlete Rep

She said she doesn't care if it's public because it is what it is and the DQ will be seen on the results anyway.

Charlie Pike

He said there should be instant notification to the athlete.

Ahmed Khieralla

He added that the number of officials on deck and the length of the meet are all factors in it being handled correctly. He feels officials can identify them when they have the time and there are enough to cover everything adequately. Lack of officials is the problem.

Barry Schab asked if we could use a meet runner to deliver DQ slips.

Rick noted that however it's done, coaches need to be notified somehow.



CCS House of Delegates Meeting
November 2, 2013
Tulare First Baptist Church



Committee Reports (continued):

9. **Safe Sport**-no report (Peter Williams absent)
 - a. Report was submitted at the September meeting.

10. **Technical Planning**-John McGough
 - a. There is a problem with the fall meets. The level of participation in the South is poor. Some of it is geographic. Some teams looking for different options.
 - i. John made a recommendation to pull all fall meets for 2014. They will be resubmitted as technical committee reviews it. They will be rebid once a new format is determined. This is only for the **September/October, North/south meets**. The remainder of the 2014 meet schedule is submitted for approval.

Motion to amend that we identify the north/south meets in 2014.

Motion: Kirk Ansel

Second: John McGough

Yes: unanimous

No: none

ii. North meets are going the full 4 hours.

iii. Not practical to continue in this way.

*Ahmed: He thinks we should go back to the way we used to do it, possibly implementing a split session.

*John McGough: 600 athletes in the south are not participating like we thought they would.

*Jim: Made an amendment to change the schedule to match the year September-August instead of January-December. (Amendment was withdrawn).

Charlie, speaking about BAC, and why they don't participate in the South, said they have other things in their schedule.

Original motion for the 2014 meet schedule to be approved minus the September/October (North/South) meets.

Motion: John McGough

Second: Ahmed Khieralla

Yes: unanimous

No: none



CCS House of Delegates Meeting
November 2, 2013
Tulare First Baptist Church



- b. We need to add the following language to JO's-drawn up by Mary Flatman:

“The entry limit for this meet is 1000 swimmers. CCS Team and online entries must be received by January 29th, 2014 to guarantee that the entries will be accepted. The entry period for non CCS teams begins on January 30th, and teams will be notified within 24 hours of submission regarding acceptance into the meet. Registration closes on February 7th. New entries only may be advanced by the administrative referee from the CCS B/C Championships held on February 8-9, 2014. Entries received once the entry limit is reached will be rejected. If part of a team's entries exceeds the entry limit, all of that team's entries will be accepted. Late entries and deck entries will not be allowed.”

Motion: John McGough

Second: Jim Patterson

Yes: unanimous

No: none

New discussion: Ahmed asked what happens with individuals vs. teams?

Jim: The website has been modified to have a dual entry period for kids in/out of the LSC. The website will shut down at 1000 entries.

Ahmed: The fact sheet needs to reflect the language.

Chad: addressed his statement to coaches.....Is after Jan 30 enough time for teams to make arrangements?

After January 29th, everyone is on equal footing as far as getting into the meet as long as it's not full. CCS swimmers are only guaranteed entry up to January 29th.

The interpretation is this, based on discussion. All non CCS teams **and individual entries will begin on Jan 30; all** will be notified if entries are not accepted.

Call to question: Charlie Pike

Second: Ahmed Khieralla

Yes: unanimous

No: none

Discussion

John Julian: new entries Feb 8-9 will be approved by admin ref from our BC champs.



**CCS House of Delegates Meeting
November 2, 2013
Tulare First Baptist Church**



Rick: Would we accept SLO Late entries?

John: The intent would be for LSC kids only to be submitted late.

Rick: Will we be accepting any times from any teams for late entries?

Charlie: We're already accommodating out of LSC teams.

Phil: BC meet is pretty small....does it warrant leaving kids out?

Motion to amend to only CCS kids at BC champs Feb 8-9 will be accepted.

Motion: Charlie Pike

Second: Jim Patterson

Yes: unanimous

No: none

c. see report

The Technical Planning committee is responsible for the preparation of JO meet info and submission for Sanction after committee review and joint official's committee chair review.

Motion: John McGough

Second: Charlie Pike

Yes: unanimous

No: none

Amendment to the Motion: Jim Patterson

The fact sheet must be submitted 90 days before the meet for JO's (SC/LC).

Second: Ahmed Khieralla

Yes: unanimous

No: none

SC JO's for 2014 to be reduced to 75 days for that one meet

Motion: Jim Patterson

Second: Charlie Pike

Yes: unanimous

No: none

The idea is that we need to get info out early, catch errors and mistakes.

Systems need to be in place to fix and catch errors. The meet host controls things now. That is not a standard operating procedure.

Mark Bennett: The Virginia Age group chair was responsible for championship meet language and fact sheets. It was the same in Oregon.

John McGough: The Tech committee should have control to make sure everything is carried out, but that does not mean they have any extra power. There should be a template for this.



CCS House of Delegates Meeting
November 2, 2013
Tulare First Baptist Church



Rick: Agrees with change.

Kirk: Would the sanction process still be the same?

Rick: Timeline built in to be 90 days for championship meets for final submission.

Rick: 75 days for this year and 90 for next year due to timeframe of motion.

Jim: We need to streamline the sanction process which means we should take Jim out of the mix.

John Julian.: Responsibility falls on Tech committee to take all info and prepare it for sanction; any changes have to be approved by BOD....Tech committee can't do that. Tech committee would be the gate keeper of the template.

- d. see report
- e. The meet host can currently change the format but number 3 kind of took care of that.
- f. How do we want the format to be and how to do it.
- g. Jim said the concern is that the HOD only meets annually.
- h. John Julian asked who makes up the tech committee. General chair appoints members.

Jorie, John McGough, Rick, Charlie, Mary....do we need an age group coach on there?

Motion to add HOD or BOD for approval: Jim Patterson

Second: Charlie Pike

Yes: unanimous

No: none

- i. What is the current approved JO format?
 - i. Charlie went off of 2009.....eliminated 10under 500 free...timed final.
 - ii. 14-under 2013.
 - iii. 2012 was the last approved meet.
- j. Time standards
 - i. 40th place becomes the time standard or the BB time standard.
 - ii. Current standard (looked at last 2 years) and weighted them equally.



CCS House of Delegates Meeting
November 2, 2013
Tulare First Baptist Church



- iii. New time standard is an average of current time standard and last 2 years.
- iv. See attached.
- v. Nothing slower than BB...needs to be changed to match national standards.
- vi. LC standards for SC meet are straight conversions.
- vii. Submitting 9 events that need to be changed. (girls and boys)
- viii. Limiting kids by the 50 free is a big jump in time. (Ahmed)

Motion: John McGough
Second: Jim Patterson
Yes: unanimous
No: none

11. **Sanctions**-Ahmed Khieralla

- a. Submitted report by email.
- b. Fall meets had no late charges due to the late period they were put on the schedule.
- c. TNT December meet...5 days late. Fee imposed.

12. **Top 5/ CCS Records**-Kim Korenwinder

- a. Certificates/pins for Top 5/CCS records/National Rankings distributed.
- b. All awards for 2012-2013 complete.
- c. Top 5 updated through mid October. Late October meets not included yet.

13. **Athletes**-Jorie Caneta and Mallory Korenwinder (Justin Wright absent)

- a. No report

14. **Travel Fund**-submitted via email by Spencer Harris

- a. John checks with Spencer to make sure everything agrees

No old Business

New Business:

- 1. **Approval of Bylaws** by USA swimming HOD: only a 1 year issue.
 - a. we must adopt and approve
 - i. Effective Jan 1, 2014, the General Chair of an LSC cannot serve on the nominating committee.
 - ii. Effective immediately, the General Chair of an LSC cannot serve on the board of review.



CCS House of Delegates Meeting
November 2, 2013
Tulare First Baptist Church



Motion: Ahmed Khieralla
Second: Charlie Pike
Yes: unanimous
No: none

2. CCS Bylaws: Athlete representation

- a. Jim-Dowain improved the LSC having adequate athlete representation.
- b. We were usually out of compliance.
- c. Used to elect at JO's.....not many 15-18 year olds go, so it became a problem.
- d. Athlete reps need to be a sophomore/or 16 years old.
- e. Policy became that the General chair would appoint athletes.
- f. Dowain implemented At Large process.....team designees for HOD.

At large athletes would vote for their BOD representation.

Historically, 4 members..... currently, we have 3 (Jorie, Mallory, Justin)

A possibility is that a vote could take place at the HOD meeting....the majority of athlete members in good standing who are 13 years or older could be voted for.

Any new policy would go into effect in 2014 for next year. We will need to fill 2 positions. Justin/Jorie were elected for a 1 year term, Mallory was elected for 2 years.

Vote would come from athlete team reps present.

Motion: Dowain Wright (via handout)
Second: Ahmed Khieralla
Yes: unanimous
No: none

Motion amendment: Jim Patterson "**majority of athlete team reps.**"
Second: John McGough
Yes: unanimous
No: none

3. Approval of Budget for 2013-2014

- a. See attached
- b. Jim had some questions.
 - i. Swim meet revenue/athlete travel numbers were made prior to the .25 increase for age group travel...no adjustment for spending the increase either.



CCS House of Delegates Meeting
November 2, 2013
Tulare First Baptist Church



- ii. \$42,000 wasn't changed after new increase.
- iii. The expense side wasn't adjusted.
- iv. Swim meet revenue and athlete travel budgets need to be reviewed and adjusted appropriately.
- v. House of Delegates has to approve it.
- vi. Budget is a guideline.
- vii. Jim wants a line item for the general chair.

Remaining \$8,000 added.

Motion to change amendment: Kirk Ansel

Second: Charlie Pike

Yes: Unanimous

No: none

\$11,610 surplus

\$3,000 for miscellaneous

\$5,000 for zones

\$1,610 surplus

\$2,000 all star

Approved as amended:

Motion: Jim Patterson

Second: Charlie Pike

Yes: Unanimous

No: none

4. Elections

Nominations from floor:

Motion: Kim Korenwinder.....Gary Ota for Technical Planning

Second: Kirk Ansel

No other nominations

Nominations closed

Motion: Charlie Pike

Second: Ahmed Khieralla

Yes: unanimous

No: none



CCS House of Delegates Meeting
November 2, 2013
Tulare First Baptist Church



Motion: John Julian (white ballot) for all positions except tech planning chair
Second: Charlie Pike
Yes: unanimous
No: none

Those Elected:

General Chair: Jim Patterson
Treasurer: Chad Bringe
Sanctions: Barry Schab
Officials Chair: Mary Flatman
Top 5/CCS Records: Kim Korenwinder
Safe Sport: Peter Williams

Each candidate for Technical Planning was asked why they want the job.

Gary Ota: He said he wasn't sure. Phil Black stated that he had talked Gary into running for this position.

Gary then said John McGough does a great job and that he's not sure he's interested anymore.

John McGough: He said that he would like Gary on the committee if he was open to that.

Gary: He said he wanted to pull his name from the ballot but wants to participate on the tech committee

Motion: John Julian (white ballot for Tech committee-JohnMcGough)
Second: Ahmed Khieralla
Yes: unanimous
No: none

5. Who will be authorized to sign on the CCS account?
Chad (treasurer) and Rick (past chair)...add Mike Carpenter (admin vice-chair)

Bank will need resolution John can change signature cards (during transition).
Motion: Jim Patterson



**CCS House of Delegates Meeting
November 2, 2013
Tulare First Baptist Church**



Second: Charlie Pike
Yes: Unanimous
No: none

Rick: senior chairman's report.
Justin Wright has been named as a National senior team member. He'll be traveling to Beijing, Tokyo for the World Cup coming up.

Jim: The CCS Board has changed thanks to Dowain. He said the next step in the rejuvenation process is to have the board learn what governance is all about. Strategic planning, etc. We need an overall vision as a board for our LSC.

USA swimming offers a planning session to train the LSC to make decisions based on strategy for the group as a whole. We need athletes to step up as well, speaking to what the LSC should be doing for them.

Motion: Charlie Pike
Second: Ahmed Khieralla
Yes: unanimous
No: none

Adjourned: 4:30pm

Next meeting: Conference Call on January 15, 2014

Respectfully submitted by:
Kim Korenwinder