

CENTRAL CALIFORNIA SWIMMING
HOUSE OF DELEGATES MEETING
September 12, 2007

1. General Chairperson Rick Klatt called the meeting to order at 8:00 pm at the Tulare Senior Center.
2. In attendance:

Rick Klatt, General Chairperson
Renee Patterson, Officials Chair
Ahmed Khieralla, Sanctions Chair
Val Kalmikovs, Coach Representative
Shauna Rhea, MER
Rhonda Shaw, HSC
Nick Nolan, TNT Representative
John Julian, Past General Chair
Leslie Holbrook, Secretary

Keith Moore, Senior Vice Chairperson
Dowain Wright, Age Group Vice Chairperson
Jim Patterson, Membership Chair/Webmaster
Susan Miller, MER Representative
Jaime Shaw, HSC
Josie Kneisel, HSC
Phil Black, TNT
John Kinney, Self-Declared Curmudgeon

1. Minutes for July 11, 2007 meeting were discussed and several necessary corrections needed to be made were noted. Corrected minutes were approved for adoption.
2. Treasurer's report. Not present. No report.
3. Financial Committee's Report. Budget requests for 2008 are due by October 15th. Discussion on the budget will be in the November meeting. Vote on approving the budget is scheduled for January 2008.
The Financial Committee wants to change the CCS fiscal year from January to December to September to August. It is not a difficult change to make and the change would go into effect in 2008: January to August 2008. 2 budget proposals would be necessary then: 1) January to December 2) January to August for 2008. This would be a change in accounting only—clubs, CCS rank and file and swimming seasons would remain unaffected.
John Julian reported on forms and procedures that he recommended could be used for internal CCS auditing. John presented an internal control questionnaire form which could be used by a non-accountant to conduct a CCS audit and also could be used internally by clubs. John Kinney emphasized the importance of the issue and intended to raise it at the next Convention Governance Committee meeting.
4. General Chairman's Report. Rick Klatt wrote a letter of thanks to all the CCS volunteers in his almost concluding term as CCS General Chairperson. He emphasized the importance of volunteers to swimming.
Rick stated that his one regret during his tenure was that financial reports were not presented at every CCS House of Delegates meeting.

5. Nominating Committee's Report. John Julian announced that the floor was open to new nominees now and in November.

There was discussion about the Treasurer position as Rick Klatt emphasized the need to have financial reports available at every House of Delegates meeting even if it required a paying a bookkeeping firm to do it. Rick would look into costs so that it could be put into the administrative budget. It was emphasized that the Treasurer must understand and agree to do the necessary work and reporting and be present at meetings before taking on the job. John Julian agreed to volunteer as a nominee for CCS Treasurer. The slate currently is as follows:

General Chairperson	John Kinney
Secretary	Leslie Holbrook
Treasurer	John Julian
Technical Planning	Rick Klatt
Officials Chairperson	Renee Patterson
Safety Chairperson	Luanne Aukhus
Records/Top 16	Shauna Rhea
Board of Review	John Kraetsch Shawn Holbrook Randy Rocca Kacy Ota

Rick Klatt reported that he had appointed Ahmed Khierella to complete Dan Kline's Sanctions Chairperson's term of office.

6. Age Group Vice Chairperson's Report. Dowain Wright submitted a written report and stated that although the 2007 Zones CCS team was small in size (30 swimmers), the competition was high quality and CCS came in 7th place—a best ever finish. Dowain reported that Zones came in under budget and that the overall Age Group budget was under \$3,000 for the year. In 2008, the competition will be outdoor in Oregon at the Mount Hood JC. The 2008 location, is not set, but an Oahu site is in the bidding.

Dowain recommended to changes to CCS Zone policy: 1) \$200/per coach stipend in future 2) CCS allow for additional swimmer for relay (8 vs. current 7). The impact of the CCS requirement of 2 zone qualification times to make the team was discussed. Both motions were seconded and approved.

Dowain reported that SoCal swimming will no longer participate in Zones and Pacific is also considering dropping Zone competition. Sierra Nevada is split as whether they will continue to participate. Even without these LSCs, Dowain thought that the Zone competition would remain good sized meet.

7. Senior Vice Chairperson's Report. Keith Moore submitted online a written report detailing how well CCS Senior swimmers performed at national level meets this year. Kudos to Kelsey Klatt and Joe Whittington. Rick Klatt also gave kudos to the CCS Officials who worked the national meets.

Keith also stated that he has a block of rooms at \$150/night near the Olympic Trials site. If anyone is interested they can contact him.

8. Sanctions Vice Chairperson's Report. Ahmed Khierella submitted a written report. He has sent sanctioned fact sheets for Merced, Yosemite and the Dolphins to Jim Patterson for posting. Hanford and TNT both submitted requests late and a Clovis request lacked the application form. There was a discussion of who initiates billing for late sanctions fees—Ahmed or Jim Patterson. Ahmed can initiate and Jim Patterson can bill when he gets the portal operable. Keith Moore moved that CCS waive late fees during the transition between Dan Kline and Ahmed Khierella as Sanctions Vice Chairperson until December 31st. Ahmed stated that Dan has been forwarding the requests to him so that there has not been a problem. Motion was seconded. It was noted that the lateness of TNT's sanction request was not just a question of a few days, nor was the lateness due to the transition. The motion to waive late fees was called to a vote and defeated. It was noted that it is important that meet information be posted on the CCS website as soon as possible.
9. Travel Fund Chairperson's Report. Not present. Spencer Harris has submitted a written report online and Jim Patterson presented the report and answered questions on Spencer's behalf. Jim stated that the travel fund was currently over budget and there may be more expenses to come. However, the travel fund has \$30,000 in reserves so that there is plenty of money to cover any over budget expenditures. It was noted that it is hard to anticipate and budget in this area ahead of time. No action is required at this time.
\$125 was required to repair buttons and cables on the CCS timing equipment. Rick Klatt moved that the money be spent even if it wasn't budgeted. Seconded. It was determined that there was \$500 already allotted in the budget for repair of equipment.
10. Membership/Registration Chairperson. Jim Patterson reported he would have family registration online registration available by the coming weekend. Teams could choose to register online as a team instead. Bakersfield, Clovis, Fresno Dolphins and TNT have indicated that they want to do team registration instead of allowing direct individual family registration.
11. Scheduling Chairperson's Report. Not present. The proposed 2008 Schedule was submitted. Discussion on the schedule included comments on the scheduling process such as Hanford representatives not being able to find the site of the annual scheduling meeting and lack of communication with smaller, inexperienced CCS teams regarding scheduling as well as specific requests for meet changes. Rick Klatt suggested that Hanford (HSC) designate a representative to attend the House of Delegates meetings to keep the club informed on events such as the annual scheduling meeting because the proposed schedule had already required a lot of work and compromise.
The following changes to the 2008 proposed schedule were moved and seconded:
 - 1) TNT would have their meet on March 8 & 9.
 - 2) The Fresno Dolphins would have their AB Modified Meet on June 20,21,22.
 - 3) MERC will have their meet on August 2.
 - 4) HSC meet on September 6 & 7 would be added to the schedule.
 - 5) BSC Olympic League South meets would be on October 4 and November 1.The proposed 2008 schedule with above changes included was approved and adopted. Renee Patterson was asked to insert the dates of national meets into the 2008 schedule prior to posting on the website.

12. Coach's Representative Report. Val Kalmikovs reported that he will be ordering the coach of The year plaque.
13. Officials Chairperson's Report. Renee Patterson reported that Mary Flatman will be attending Officials Workshop in Saint Louis in October on behalf of CCS.
14. Rick Klatt reported that USA Swimming had pins to reward volunteers but were only given out if the specific volunteer was present at the annual Convention to receive it. He was going to request pins from USA to present locally to CCS volunteers.
15. Administrative Vice Chairperson's Report. Not present, no report.
16. Technical Planning Report. Not present. No report.
17. Safety Chairperson's Report. Not present. No report.
18. Awards Chairperson's Report. Not present. No report.
19. Club Development Chairperson. Renee Patterson will be looking into getting some money for the proposed 2008 swimposium as well as lodging, airfare, honorariums, etc. She requested input on what CCS wanted to accomplish at the swimposium and also wanted suggestions on speakers, etc.
20. Old Business. None.
21. New Business.

All Star Meet. Keith Moore discussed BSC's preparations for hosting the next All Star Meet. Redding wanted the meet to be economical to attend so BSC had kept that in mind. It would be held at the city pool with a total rental cost of \$1482. Keith had 60 Holiday Inn Express hotel rooms available at \$89/night. The meet would be held on Saturday afternoon and Sunday morning.

CCS Online Meet Entry System. This subject was brought up as a result of discussions between Rick Klatt, Leslie Holbrook and Jim Patterson. Electronic meet entry either via Team Manager or the CCS online entry system has largely replaced paper entries. Some teams in CCS and in other LSCs have traditionally submitted team entries even prior to the advent of the computer so when Jim Patterson set up the CCS Meet Online Entry system, a team could choose family entry or team entry. If the latter was chosen by the club, any families on that team were, in effect, blocked from entering a meet using the CCS system. John Julian and John Kinney pointed out that USA Swimming policy is quite clear: swimmers cannot be prevented from entering meets that they want to enter. Susan Miller noted that a swimmer could call the meet contact person on the fact sheet. John Julian noted that a backdoor is available—a swimmer could unattach from a team and or submit a paper entry. Keith Moore and Val Kalmikovs noted that BSC uses the team entry option on the CCS system, but BSC never tries to prevent a swimmer from entering a meet—it is for informational purposes only and so they can get the results. Dowain Wright noted that it is up to a club to set internal meet entry policies and it is not the LSCs business.

Rick Klatt stated that the question before CCS is whether CCS should be put in the position of enforcing club rules. (i.e. by forcing team members to use their club's entry system rather than allowing family access to the CCS system.) Dowain noted that it makes it easier for the club to comply with the CCS officials policy requiring so many officials per team swimmers at each meet if only their own club can enter them in meets. Since the hour was late, Rick asked if this issue should be added to the agenda for the next CCS House of Delegates meeting. Agreed and added to the next agenda.

22. Meeting adjourned at 10:20 pm.

Respectfully submitted,

Leslie Holbrook