

CENTRAL CALIFORNIA SWIMMING
HOUSE OF DELEGATES MEETING
MARCH 14, 2006

1. General Chairperson Rick Klatt called the meeting to order at 8:03 pm at the Tulare Senior Center.

2. In attendance:

Rick Klatt, General Chairperson
Jim Patterson, Reg/Mem Chr/Webmaster
Dowain Wright, Age Group Chairperson
Luanne Aakhus, Disability/Safety Chair
Val Kalmikovs, Coach Representative
Ruben Arroyo, TNT Representative

Myron Smith, Treasurer
Spencer Harris, Travel Chairperson
Renee Patterson, Officials Chairperson
Kacy Ota, Athlete Representative
Skye Flocco, FDST Representative
Leslie Holbrook, Secretary

3. Minutes of January 11, 2006 meeting were recommended for adoption by Renee Patterson. Motion seconded by Jim Patterson. Adoption of minutes approved.

4. Treasurer's Report. Turnover from former Treasurer, Sean James, not totally complete as there were a few problems that were being worked out. Differing versions of Quicken and procedural problems with the bank (Wells Fargo) would be resolved shortly. Myron Smith anticipated that the turnover would be complete in about two weeks so that he could get caught up on bill paying and he would be able to give a better financial report.

There was a discussion of problems with Wells Fargo about getting all the signature cards for the new officers for CCS accepted by the bank. The bank was insisting on all signators being physically present at the same branch and time although they were spread from Bakersfield to Merced and also wanted documentation of CCS elections and officers by having minutes signed by all attendees. Jim Patterson was investigating if changing banks would help make turnover easier.

Jim Patterson also suggested that CCS should not post its financial reports on the website. Rick Klatt expressed his opinion that it was not a problem as there were no account numbers associated with the information and that the Treasurer's Report was the most important information on the website.

5. Age Group Chairperson's Report. Dowain Wright gave a very positive report on the All Star meet in San Diego. The meet was very close although San Diego had much more depth. The meet came in well under budget as well. Rick Klatt commented that it was a great trip and good on money.

6. Sanction Coordinator's Report. Jeff Schwalb (who was not present) has indicated that sanction requests and approvals are mostly on time and requested that if there any questions to email him. Rick Klatt indicated that some clubs were concerned that fact sheets were being changed by Jeff without the club being given a list of recommended changes and being asked to agree to them.

Rick suggested it was a time issue and asked whether due to Jeff's workload, we ought to consider adding another person to help with the Sanctions job. Renee Patterson said that BSC had submitted all of their sanction requests for the year in November and now they needed changing so that method of requesting sanctions early was not necessarily the answer to getting approval promptly. Renee is reviewing each request for officials input and getting them to Jeff in a week. Dave Pickford needs also to see the sanction requests before approval.

7. Membership Chairperson's Report. Jim Patterson raised the issue of slow pays from Clubs—most problems have been resolved and were due to club personnel turnover. Current CCS invoices are 15 day pay and he suggested a 21 day pay instead with late pays going to the Board of Review. There was some discussion whether monies owed to CCS could be withheld from Club revenues from the CCS online entry system. Kacy Ota expressed the view that that procedure would be appropriate if the club and Treasurer were advised of it. Rick Klatt advised that one step at a time on the issue of slow club pays would be advisable. Jim says the current policy is the bill is due within 15 days from the date of the invoice, but that it usually goes to a P.O. box and he has been trying to mail them directly to the Treasurer or email them as a pdf to each club's treasurer although some of the club treasurers do not seem to "do" email. USA Swimming closes out at the first of the month and CCS pays at the end of the month. Jim Patterson moved that CCS invoicing be changed from 15 to 21 day invoicing. Spencer Harris seconded the motion. Approved. Twenty-one day invoicing policy now effective. (That is for membership. Officials invoicing is 30 day, and Spencer Harris tells Myron Smith when to invoice on CCS equipment.)

Jim Patterson reported that online registration for swim meets is currently collecting more entry fees than the clubs themselves are. Also, since Jim gets a backup copy of each meet, the Meet Director's Financial Report is not really necessary except perhaps in the case of entries who scratch—the clubs get that money. Since CCS already has the entry money, should CCS subtract overdue monies owed to CCS from the meet entries? There were questions raised about bookkeeping issues by Rick Klatt and Spencer Harris, but Myron Smith stated that Quicken can track the subtractions from the revenue. Rick Klatt stated that no motion was needed on invoices that were 60 days past due, but any between 21-60 days would need a motion. Rick Klatt moved to allow Jim Patterson to deduct monies owed to CCS from online entry revenues for invoices over 21 days. Myron Smith seconded the motion. Approved.

Jim Patterson reported that clubs have requested relief from having to control USA Swimming registration internally and report it to CCS. Clubs would like to have online registration with CCS directly instead of through a club person—training club personnel to deal with electronic registration is an issue. Rick Klatt stated that he wants to know what Dolphins are registered. Clubs with multiple sites have more to deal with, but it seems to be more of a problem with the smaller clubs. It was suggested it could be handled on a club by club basis. Spencer Harris stated that currently the clubs knew who was registered and there might be insurance liability to CCS since there was a 3 day gap of coverage for those never previously registered. Jim Patterson suggested he might be able to set up team accounts which gave clubs confirmation of registration by email. Renee Patterson stated that current experience showed that there would be problems with direct registration for swimming families as the online officials test showed that very basic mistakes in entry were possible. Rick Klatt stated that the choice should be left up to the team. Jim Patterson will come back with an overview at the next meeting as to how this would work.

8. Travel Fund Report. Spencer Harris reviewed his written report. Rick Klatt referred an email to Spencer Harris and the Travel Committee regarding Tristin Baxter for the USA Swimming Zone Select Camp. Committee members are Kacy Ota, Rick Klatt, Tom Milich and Keith Moore. Email responses indicated that the Committee supported Tristin's attendance at the camp and recommended that she be reimbursed for costs in a way that her NCAA eligibility not be compromised. Spencer Harris stated that Tristin's only cost would be travel as USA Swimming would cover the rest. Fresno to Salt Lake City 30 day advance coach airfares ran in the \$363-403 range so that a \$500 allowance for travel would be reasonable. The Travel Committee will formulate a CCS policy for USA sponsored camps for future attendees in CCS. Dowain Wright raised the issue of swimmers who do not meet national time standards such as those 12-13 year olds selected to attend the Zone Select Camps. The CCS National Travel Fund rule is that those funds are for those who have made the national time standards. Spencer Harris said these camps are taking the place of individual camps LSCs used to sponsor and the regional select camps and distance select camps, some of which had/had not funding. Rick Klatt stated that time standards were the only quality control in travel funding. The Travel Committee wanted to fund Tristin and would formulate a policy for future CCS swimmers. Rick Klatt moved that Tristin Baxter be allowed up to \$500 for travel to the Zone Select Camp based on a 30 day prior to travel ticket prices. Val Kalmikovs seconded the motion. There was a discussion of ticket price fluctuation based on time of purchase. The reimbursement basis was left at 30 days prior to travel. Val Kalmikovs asked if a CCS coach were to attend these camps, would they be reimbursed. Spencer Harris and Rick Klatt stated that coaches get full reimbursement.
9. Webmaster's Report. Jim Patterson reported that online entries will be used for zones. BSC's use of the online entry system for JO's was very successful—there was a 0% discrepancy report on entries. Online and registration entries are in synch. There is a vast improvement in the quality of data.
10. Short Course JO's discussion. There are currently 190 entries—160 from the online system. Rick Klatt noted that last year there were 100-150 more athletes at these JO's. So why are there so few entries this year. Dowain Wright didn't think that the All Star Meet drew away swimmers. There were only 19 boys in this year's 11-12 JO age group and 20 boys in the 10 & Unders. Dowain Wright noted that a lot of new swimmers are not able to make JO times.
11. Administrative Vice Chairperson's Report. Not in attendance.
12. Scheduling Chairperson's Report. Not in attendance.
13. Senior Vice Chairperson's Report. Not in attendance.
14. All Star Meet Discussion. Rick Klatt noted that CCS did a great job although weather was lousy. Val Kalmikovs felt that CCS should make All Star participation a big deal that it be seen as a privilege like in San Diego—that CCS didn't have enough participants. Rick Klatt suggested requiring a deposit so that swimmers wouldn't commit and then back out of the trip. Also, CCS needs to figure what will motivate swimmers. Rick Klatt mentioned that Mark Schubert has

been named the US National Team Coach/Director which may signal a move towards centralized training of elite swimmers nationally as happened in Australia and Canada and a move away from a decentralized club system.

15. Officials Chairperson Report. Renee Patterson reported two CCS officials (whom she had already chosen) were to attend the National Team training camp over Memorial Day weekend in Colorado Springs.
16. Adaptive Swimming Chairperson Report. Luanne Aakhus announced there is now a sports camp for disabled kids and non-disabled at Emory University in Atlanta, June 11-17. The camp cost is \$365 and the only requirement is a 100 time. Michael Phelps and Lenny Krazelberg would be there.
17. Technical Planning Chairperson's Report. Not in attendance.
18. Safety Coordinator's Report. Myron Smith had compiled a list of safety priorities which Luanne Aakhus presented. It was recommended that clubs be more proactive in safety by supervising athletes, and making sure that equipment was used as designed. Also, Luanne talked about the guidebook covering what observers should look for, custody in travel issues etc. Luanne also had a Safety Marshal's Checklist which covered legal issues, documentation required, best practices, checking the First Aid station and that the Safety Marshal has to sign. This would be used at JO's. Rick Klatt suggested that the list be included in the Sanction Chairman's packet to Meet Directors. Attached to these minutes are the Safety Coordinator's Report and the Safety Marshal Checklist.
19. Records. No report.
20. Top 16. No report.
21. Awards. No report.
22. Club Development. No report.
23. Old Business. None.
24. New Business. Dowain Wright nominated Jim Patterson to be Registration Chairperson by April or no later than May. Jim Patterson's volunteering was approved.
25. Spencer Harris brought up the question of modernizing CCS terminology regarding officer titles. Rick Klatt moved that CCS "chairman" titles be renamed "chairperson". Luanne Aakhus seconded. Approved.
26. Motion to adjourn approved. Meeting adjourned at 9:30 pm.
27. It should be noted that General Chairperson conducted an email poll of CCS officers in April 2006 to request funding for Justin Carter for a Zone Select Camp equal to Tristin Baxter's

approved allowance at the March 14, 2006 meeting. All members were in agreement that Justin should be equally supported. There was some discussion as to whether the monies should come out of CCS National Travel Fund which is based on a swimmer meeting national time standards to be eligible. However, since Justin and Tristin were both selected, there was some feeling that CCS Age Group Funds (there is no Age Group Travel Fund) should cover the cost. The resolution was that CCS supported Justin & Tristin and it was more a question of bookkeeping as far as CCS was concerned as to which account should cover it. Funds were approved and CCS awaits the Travel Committee's suggested policy to cover these Zone Select Camp expenses for CCS selectees in the future.