

CCS HOUSE OF DELEGATES MEETING

February 12, 2003

(not yet approved)

1. General Chairman John Julian called the meeting to order at 8:00 PM at the Tulare Senior Center. In attendance:

Tom Milich	Sr V.Chrm	Keith Moore	Coach BSC
Jessica Hall	Jr Rep	Gary Ota	Age Grp Ch& Schdl
Geroge Christian	Official Chrm	Dowain Wright	Clovis Rep
Jim Patterson	Membership	Luanne Z Aakhus	ACB
Mike Jeske	HSC	Spencer Harris	Travel Funds
Kris Roverson	PAC	Renee Patterson	Adm V.Chr
Steve Koenig	MESS	Michelle Koenig	Coach MESS
Rick Hopper	Team Rep	Tim Morillo	TNT
Shann Blue	Coach PAC	Rick Klatt	Coaches Rep
Jerry Renna	Guest		
  
2. After John Julian announced that Todd Kalb is the head coach for the newly formed Tehachapi Valley Aquatics, the minutes from the October meeting were approved as presented. John advised that a Club president may change the designated Club Rep by written notice to the Secretary prior to an election.
  
3. The Treasurers Report was presented: The Zone meet expenses were \$50,629.39 Income from the Zone team was \$27,475.00. Age Group is overdrawn it's budget by approximately \$13,000. Cost per athlete for the meet at USC was \$800. Next Zone meet is in Arizona followed by Redding in 2004. Recapped itemized expenses are attached.
  - >There are 3 "bounced" checks from Zone participants totally approximately \$1,600 payable to CCA. Those athletes and non-athletes will be non-participants in CCS functions until money is collected. Treasurer is pursuing.
  
  - >There was a motion and second (R Patterson/S Renna) to move the expenses of the officials workshop in Colorado Springs to be split 50% and 50% between the Age Group fund and Jr/SR fund as this is not an administrative expense. Motion passed.
  
  - >The JO awards should not be shown as a \$5118.16 expense. Expense was no that high. This will be researched.
  
  - >National Development travel in the JR/SR program expenses should be corrected from \$5,900 to \$6,100.A motion and second (R Patterson/S Renna) to accept the Treasurer's Report with the exception of the Awards expense. Passed.
  
3. Key Dates- House of Delegates Meetings-

April 9, June 11, August 13, October 8, 2003. USAS Annual Meeting in San Diego CA. September 9-14, 2003.

4. Budget 2003-

>The 2003 National Travel Fund Budget Proposal was present by Spencer Harris. Budget amount for 2003 includes Spring Sectionals, Spring Nationals, Summer Sectionals, Summer Nationals, US Open. Amount proposed for all meets is \$25,500. Motion/Second (S Harris/G Ota) to accept with the correction of \$2100 instead of \$2800 for US Open. Passed.

>The Zone team budget for 2002 was \$10,000. Actual expenses were \$50,629.36. This is the second year in a row that the Zone team expenses have dramatically exceeded budget. Chaperones were subsidized the same as an athlete. Every 10-U swimmer was required to have a parent chaperon.

Recommendations:

A) Each swimmer could be charged a flat fee for the Zone meet. If after the meet, they had been overcharged relative to their share of team expensive, they could receive a refund for overpayment.

B) 2003 Zone team members for Tempe Arizona will pay his or her own travel, rooms and food and misc expenses and must be accompanied by a parent or chaperon at the swimmers expense. CCS will pay for meet entries and coaches expenses (travel, apparel, food). The CCS budget is \$8,000. Gary will check availabilities and travel arrangements and report back to the House. A proposal will be made at the time. The intention of CCS is to go with B and have athletes accompanied by a parent and pay their own way. CCS may provide suits, caps and some misc apparel and will pay for all entry fees. The Age Group Chairman will block rooms at the hotel for families but they will make their own reservations and arrangements.

>Web site expense- The CCS web site will soon have the Guidebook available. It is being reformatted to PDF. The website is currently in a building mode. Pages are being built for Membership/Registration, electronic membership application will be made available, coaches' information such as registration requirements will be online. Currently 20 to 30 hours is being devoted to building and maintaining the site by the Webmaster, Jim Patterson. Due to the amount of time Jim is spending on the site, John Julian proposed that the monthly salary to Jim be increased from \$250 to \$500 per month. Motion/second (JJulian/SHarris) to increase as presented and pay the \$1,000 budgeted for Guidebook publication to the web master for his time to have it converted to a PDF and put onto the web site. Vote included 2 dissenting. Motion Passed.

>Time Standards in print-It was brought to the House that CCS had committed to get a copy of time standards into the hands of all swimmers in CCS. Point was made that the information is on the web site. Retort: Be that as it may, the House

had agreed to print the standards for distribution to all swimmers in a handout format. To date this has not been provided. Decision: This will be rectified.

5. Appointments-

>John reminded that all officers, directors and Member of the H of D must keep current USA Registration. Forms are available to re-register for 2003.

>CCS Board of Review- New members Jerry Renna to replace Bob Black and Phil Black to replace John Kinney were ratified.

6. Elections-

Nominating Committee- Nominating committee shall be comprised of the immediate past General Chair and not less than four (4) individual members elected annually by the House of Delegates. Each Nominating Committee member shall be a member of the House of Delegates and no more that two (two fifths if there are more than 5 members) shall be Executive committee members. (pg 8). The purpose of the Nominating Committee: to convene to select a slate of officers within CCS. First order of business to select a Chairperson. (Only members of the House of Delegates are eligible to vote)

7. General Chairman's Report-

>For a report on Top 5 in CCS see the website.

>The Business/Leadership Management workshop is not required for Tehachapi Swim Club. The requirement for new clubs to attend does not begin until 2004.

>National Age Group Awards 2001-02. Particular recognition to Steve Hughie, BSC, Girls 10 & U 50 M Free 1<sup>st</sup> and Larsen Jensen, BSC, Boys 15-16 1<sup>st</sup> 400 M, 800 M & 1500 M Free.

>General Chairmen's meeting in Tampa FL focus will be on progress of governance legislation with emphasis on LSC role in serving member clubs. Current proposals include dropping 10&U age group (Oregon), add 11-12 distance events and include athletes with disabilities at the Western Zone meet. John requested input from all prior to next week.

>The Head Coach has ultimate responsibility for All-Star and Zone Teams.

8. Committee Reports-

>Admin Vice Chairman Renee Patterson reported a SwimPosium in Sierra Nevada 10/4/03. CCS members are invited to attend. CCS cannot host a SwimPosium prior to Fall of 2004. All dates with USA Swimming are taken. Issue tabled until later date.

>Senior Swimming Vice Chairman Tom Milich reported that an estimated 30-40% of teams might not attend Sectionals in Redding this summer. Travel is too far. Therefore, they may look to Clovis for a Long Course meet. The date for Senior Q is changed to July 24-27, 2003. This is the same weekend as JO's. (JO's is a full 4 day meet this year.) Western Zone meet and Nationals are in the same week this summer.

>Age Group Vice Chairman- Gary reported that a Task Force made up of Rick Klatt, Dave Pickford, Patrick Ota and Gary Ota has been formed. They will work to create incentive for All-Star meet participation, endeavor to create a point system to determine CCS Swimmer of the Year winners and attempt to propose a restructure meet entry fee schedule.

>Western Zone time standards are on the Western Zone web site. Link is on CCS web site.

>Coaches and Athlete Rep- No report

>Officials Chairman-Several Clubs within CCS have not met their Officials quote so far. If the Trainees were currently registered the following still clubs would not have met the quota: BSC, Clovis, Hanford Swim Club, Kings Swim Club, Madera, Merced, RCA, SVSC, SSSC, VAST. Action?

>Adapted Swimming & Technical Planning- No report

>Safety Co-ordinator & Sanctions- No report

>Membership/Registration chairman Jim Patterson-A reminder that Assistant coaches must also be registered with all the necessary certifications in order to be on deck coaching. No club can be renewed with USA Swimming unless they have a registered coach at the same time.

Jim is working with meet hosts to confirm athlete registration; with Meet Referees to confirm Officials registration. An important issue in USA as well as CCS is determining when a member is registered and have that policy in writing and published.

Do we want to publish member names on the CCS web site? No contact info will be provided-names only? Many LSCs are using the "Welcome" packet provided by USA Swimming for new athletes. Should CCS include a letter from the General Chairman welcoming a new registrant to CCS? YES!

>Awards Chairman George Christian reported that the JO medals are being redesigned! ALSO, a HUGE Thank you to Hanford Swim Club and Merced Skimmers for hosting the Officials clinic, gratis. They provided equipment, rooms and wonderful hospitality. THANK YOU!!!!!!!!!!!!!!

>Club liaison and NTV Officer no report.

>Travel Fund Chairman Spencer Harris report previously given. Note that the CCS Guide book needs to have the term “Junior Nationals” corrected to read “Junior Championships”. Reminder that the Athlete Rep on the committee cannot be removed, according to CCS By-laws.

There being no further business the meeting was adjourned.

Respectfully Submitted,

*Sue Renna*

Secretary  
CCS House of Delegates