

Central California Swimming
Officer & Committee Reports

House of Delegates

November 14, 2007

Central California Swimming
House of Delegates
November 14, 2007
8:00 – 10:00 p.m.

AGENDA

1. Sign in
2. Call to order
3. Approval of minutes from September 9, 2007
4. Election(s)
5. Treasurer's Report
6. Financial Committee Report
7. General Chair Report
8. Nominating Committee
9. Age Group Vice Chair
10. Senior Vice Chair
11. Sanction Chair
12. Travel Fund and Prop. Management Chair
13. Membership/Registration/Website Committee Chair
14. Administrative Vice Chair
15. Scheduling Chair
16. Coaches' Representative
17. Athletes' Representative
18. Officials Chair
19. Adapted Swimming Chair
20. Technical Planning Chair
21. Safety Chair
22. Records/Top 16 Chair
23. Awards Chair
24. Club Development Chair
25. Old Business
26. New Business
27. Adjournment

CENTRAL CALIFORNIA SWIMMING
HOUSE OF DELEGATES MEETING
September 12, 2007

1. General Chairperson Rick Klatt called the meeting to order at 8:00 pm at the Tulare Senior Center.
2. In attendance:

Rick Klatt, General Chairperson
Renee Patterson, Officials Chair
Ahmed Khieralla, Sanctions Chair
Val Kalmikovs, Coach Representative
Shauna Rhea, MER
Rhonda Shaw, HSC
Nick Nolan, TNT Representative
John Julian, Past General Chair
Leslie Holbrook, Secretary

Keith Moore, Senior Vice Chairperson
Dowain Wright, Age Group Vice Chairperson
Jim Patterson, Membership Chair/Webmaster
Susan Miller, MER Representative
Jaime Shaw, HSC
Josie Kneisel, HSC
Phil Black, TNT
John Kinney, Self-Declared Curmudgeon

1. Minutes for July 11, 2007 meeting were discussed and several necessary corrections needed to be made were noted. Corrected minutes were approved for adoption.
2. Treasurer's report. Not present. No report.
3. Financial Committee's Report. Budget requests for 2008 are due by October 15th. Discussion on the budget will be in the November meeting. Vote on approving the budget is scheduled for January 2008.
The Financial Committee wants to change the CCS fiscal year from January to December to September to August. It is not a difficult change to make and the change would go into effect in 2008: January to August 2008. 2 budget proposals would be necessary then: 1) January to December 2) January to August for 2008. This would be a change in accounting only—clubs, CCS rank and file and swimming seasons would remain unaffected.
John Julian reported on forms and procedures that he recommended could be used for internal CCS auditing. John presented an internal control questionnaire form which could be used by a non-accountant to conduct a CCS audit and also could be used internally by clubs. John Kinney emphasized the importance of the issue and intended to raise it at the next Convention Governance Committee meeting.
4. General Chairman's Report. Rick Klatt wrote a letter of thanks to all the CCS volunteers in his almost concluding term as CCS General Chairperson. He emphasized the importance of volunteers to swimming.
Rick stated that his one regret during his tenure was that financial reports were not presented at every CCS House of Delegates meeting.

5. Nominating Committee's Report. John Julian announced that the floor was open to new nominees now and in November.

There was discussion about the Treasurer position as Rick Klatt emphasized the need to have financial reports available at every House of Delegates meeting even if it required a paying a bookkeeping firm to do it. Rick would look into costs so that it could be put into the administrative budget. It was emphasized that the Treasurer must understand and agree to do the necessary work and reporting and be present at meetings before taking on the job. John Julian agreed to volunteer as a nominee for CCS Treasurer. The slate currently is as follows:

General Chairperson	John Kinney
Secretary	Leslie Holbrook
Treasurer	John Julian
Technical Planning	Rick Klatt
Officials Chairperson	Renee Patterson
Safety Chairperson	Luanne Aukhus
Records/Top 16	Shauna Rhea
Board of Review	John Kraetsch Shawn Holbrook Randy Rocca Kacy Ota

Rick Klatt reported that he had appointed Ahmed Khierella to complete Dan Kline's Sanctions Chairperson's term of office.

6. Age Group Vice Chairperson's Report. Dowain Wright submitted a written report and stated that although the 2007 Zones CCS team was small in size (30 swimmers), the competition was high quality and CCS came in 7th place—a best ever finish. Dowain reported that Zones came in under budget and that the overall Age Group budget was under \$3,000 for the year. In 2008, the competition will be outdoor in Oregon at the Mount Hood JC. The 2008 location, is not set, but an Oahu site is in the bidding.

Dowain recommended to changes to CCS Zone policy: 1) \$200/per coach stipend in future 2) CCS allow for additional swimmer for relay (8 vs. current 7). The impact of the CCS requirement of 2 zone qualification times to make the team was discussed. Both motions were seconded and approved.

Dowain reported that SoCal swimming will no longer participate in Zones and Pacific is also considering dropping Zone competition. Sierra Nevada is split as whether they will continue to participate. Even without these LSCs, Dowain thought that the Zone competition would remain good sized meet.

7. Senior Vice Chairperson's Report. Keith Moore submitted online a written report detailing how well CCS Senior swimmers performed at national level meets this year. Kudos to Kelsey Klatt and Joe Whittington. Rick Klatt also gave kudos to the CCS Officials who worked the national meets.

Keith also stated that he has a block of rooms at \$150/night near the Olympic Trials site. If anyone is interested they can contact him.

8. Sanctions Vice Chairperson's Report. Ahmed Khierella submitted a written report. He has sent sanctioned fact sheets for Merced, Yosemite and the Dolphins to Jim Patterson for posting. Hanford and TNT both submitted requests late and a Clovis request lacked the application form. There was a discussion of who initiates billing for late sanctions fees—Ahmed or Jim Patterson. Ahmed can initiate and Jim Patterson can bill when he gets the portal operable. Keith Moore moved that CCS waive late fees during the transition between Dan Kline and Ahmed Khierella as Sanctions Vice Chairperson until December 31st. Ahmed stated that Dan has been forwarding the requests to him so that there has not been a problem. Motion was seconded. It was noted that the lateness of TNT's sanction request was not just a question of a few days, nor was the lateness due to the transition. The motion to waive late fees was called to a vote and defeated. It was noted that it is important that meet information be posted on the CCS website as soon as possible.

9. Travel Fund Chairperson's Report. Not present. Spencer Harris has submitted a written report online and Jim Patterson presented the report and answered questions on Spencer's behalf. Jim stated that the travel fund was currently over budget and there may be more expenses to come. However, the travel fund has \$30,000 in reserves so that there is plenty of money to cover any over budget expenditures. It was noted that it is hard to anticipate and budget in this area ahead of time. No action is required at this time.
\$125 was required to repair buttons and cables on the CCS timing equipment. Rick Klatt moved that the money be spent even if it wasn't budgeted. Seconded. It was determined that there was \$500 already allotted in the budget for repair of equipment.

10. Membership/Registration Chairperson. Jim Patterson reported he would have family registration online registration available by the coming weekend. Teams could choose to register online as a team instead. Bakersfield, Clovis, Fresno Dolphins and TNT have indicated that they want to do team registration instead of allowing direct individual family registration.

11. Scheduling Chairperson's Report. Not present. The proposed 2008 Schedule was submitted. Discussion on the schedule included comments on the scheduling process such as Hanford representatives not being able to find the site of the annual scheduling meeting and lack of communication with smaller, inexperienced CCS teams regarding scheduling as well as specific requests for meet changes. Rick Klatt suggested that Hanford (HSC) designate a representative to attend the House of Delegates meetings to keep the club informed on events such as the annual scheduling meeting because the proposed schedule had already required a lot of work and compromise.
The following changes to the 2008 proposed schedule were moved and seconded:
 - 1) TNT would have their meet on March 8 & 9.
 - 2) The Fresno Dolphins would have their AB Modified Meet on June 20,21,22.
 - 3) MERC will have their meet on August 2.
 - 4) HSC meet on September 6 & 7 would be added to the schedule.
 - 5) BSC Olympic League South meets would be on October 4 and November 1.The proposed 2008 schedule with above changes included was approved and adopted. Renee Patterson was asked to insert the dates of national meets into the 2008 schedule prior to posting on the website.

12. Coach's Representative Report. Val Kalmikovs reported that he will be ordering the coach of The year plaque.
13. Officials Chairperson's Report. Renee Patterson reported that Mary Flatman will be attending Officials Workshop in Saint Louis in October on behalf of CCS.
14. Rick Klatt reported that USA Swimming had pins to reward volunteers but were only given out if the specific volunteer was present at the annual Convention to receive it. He was going to request pins from USA to present locally to CCS volunteers.
15. Administrative Vice Chairperson's Report. Not present, no report.
16. Technical Planning Report. Not present. No report.
17. Safety Chairperson's Report. Not present. No report.
18. Awards Chairperson's Report. Not present. No report.
19. Club Development Chairperson. Renee Patterson will be looking into getting some money for the proposed 2008 swimposium as well as lodging, airfare, honorariums, etc. She requested input on what CCS wanted to accomplish at the swimposium and also wanted suggestions on speakers, etc.
20. Old Business. None.
21. New Business.

All Star Meet. Keith Moore discussed BSC's preparations for hosting the next All Star Meet. Redding wanted the meet to be economical to attend so BSC had kept that in mind. It would be held at the city pool with a total rental cost of \$1482. Keith had 60 Holiday Inn Express hotel rooms available at \$89/night. The meet would be held on Saturday afternoon and Sunday morning.

CCS Online Meet Entry System. This subject was brought up as a result of discussions between Rick Klatt, Leslie Holbrook and Jim Patterson. Electronic meet entry either via Team Manager or the CCS online entry system has largely replaced paper entries. Some teams in CCS and in other LSCs have traditionally submitted team entries even prior to the advent of the computer so when Jim Patterson set up the CCS Meet Online Entry system, a team could choose family entry or team entry. If the latter was chosen by the club, any families on that team were, in effect, blocked from entering a meet using the CCS system. John Julian and John Kinney pointed out that USA Swimming policy is quite clear: swimmers cannot be prevented from entering meets that they want to enter. Susan Miller noted that a swimmer could call the meet contact person on the fact sheet. John Julian noted that a backdoor is available—a swimmer could unattach from a team and or submit a paper entry. Keith Moore and Val Kalmikovs noted that BSC uses the team entry option on the CCS system, but BSC never tries to prevent a swimmer from entering a meet—it is for informational purposes only and so they can get the results. Dowain Wright noted that it is up to a club to set internal meet entry policies and it is not the LSCs business.

Rick Klatt stated that the question before CCS is whether CCS should be put in the position of enforcing club rules. (i.e. by forcing team members to use their club's entry system rather than allowing family access to the CCS system.) Dowain noted that it makes it easier for the club to comply with the CCS officials policy requiring so many officials per team swimmers at each meet if only their own club can enter them in meets. Since the hour was late, Rick asked if this issue should be added to the agenda for the next CCS House of Delegates meeting. Agreed and added to the next agenda.

22. Meeting adjourned at 10:20 pm.

Respectfully submitted,

Leslie Holbrook

2008 Proposed Funds and Reserves Reestablishment

Funds as of September 20, 2006

Total Current Assets	\$80,595.24
Equity Fund Accounts	
General Fund	\$27,002.08
Age Group Fund	(\$11,143.95)
Junior/Senior Fund	\$36,293.47
Equipment Replacement Fund	\$857.00
Coaches Fund	\$101.70
Retained Earnings	\$27,200.99
Scholarship Fund	\$1,717.51
Net Income	(\$1,433.56)
Total Equity Funds	\$80,595.24

Current Cash, Investments and A/R (estimate)

Current Assets	
Cash - Checking (as of 11/13/2007)	\$4,346.81
Cash - Money Market (as of 11/13/2007)	\$54,291.55
Cash - Dean Witter (as of 5/9/2007)	\$15,739.86
Accounts Receivable (as of 10/31/2007)	\$6,690.00
Total Current Assets	\$81,068.22

Proposed Fund Balances as of 12/31/2007 (estimate)

Equity Fund Accounts	
General Fund	\$0.00
Age Group Fund (1)	\$2,986.18
Junior/Senior Fund (2)	\$32,693.47
Officials 2007 Carry Over (3)	\$1,500.00
Reserves	\$43,888.57
Total Equity Funds	\$81,068.22

- 1 Based on Age Group 9/12/2007 House of Delegates Report reported surplus
- 2 Based on Sr Travel Chair's Estimate that Sr Travel will be \$3,600 over budget
- 3 One time carry over approved by House of Delegates

Central California Swimming 2008 Initial Budget

	Notes	2008 Proposed Jan. to Aug.	2008 Proposed Jan. to Dec.	2007 Approved Budget
Income				
CCS Registration Fees	A, E	\$9,870.00	\$25,185.00	\$23,500.00
CCS Meet Fees	A	\$26,385.00	\$32,000.00	\$33,250.00
Equipment Rental	B	\$470.00	\$700.00	\$700.00
Sancation Fees	B	\$470.00	\$700.00	\$700.00
Interest Income	B	\$235.00	\$350.00	\$350.00
Fines and Penalties	C	\$800.00	\$1,175.00	\$300.00
Total Income		\$38,230.00	\$60,110.00	\$58,800.00
Expenses				
Age Group	D	\$18,000.00	\$18,000.00	\$18,500.00
Senior Travel	D	\$21,200.00	\$21,200.00	\$16,800.00
Equipment		\$0.00	\$0.00	\$400.00
Officials	D, E	\$4,250.00	\$4,250.00	\$2,800.00
Convention	D	\$0.00	\$7,230.00	\$4,000.00
Website		\$0.00	\$0.00	\$280.00
Credit Card Service Charges	A	\$2,276.59	\$3,076.39	\$2,900.00
Permanent Office	D	\$8,500.00	\$12,920.00	\$12,600.00
Treasurer	D	\$500.00	\$500.00	\$500.00
Technical Planning	D	\$0.00	\$1,000.00	\$0.00
Total Expenses		\$54,726.59	\$68,176.39	\$58,780.00
Net Gain or (Loss)		(\$16,496.59)	(\$8,066.39)	\$20.00

Note A - Estimated from prior year, see supporting schedule on subsequent page

Note B - Estimated based on 2006 Actuals

Note C - Estimated based on 2007 Actuals

Note D - See detail budget request on following page

Note E - \$2,750 new request plus \$1,500 held over from 2007

2008 Proposed Budget By Fund

Proposed Income Redistribution and Splash Fee Increase

	Current Income Distribution (see below)	Proposed Income Distribution #1 (see next page)	Proposed Income Distribution #2 (see next page)	Proposed Income Distribution #3 (see next page)
General Fund				
Income				
Registrations	\$16,940.00	\$25,185.00	\$25,185.00	\$25,185.00
Pool Surcharges	\$5,341.50	\$0.00	\$0.00	\$0.00
Equipment Rental	\$700.00	\$700.00	\$700.00	\$700.00
Sancation Fees	\$700.00	\$700.00	\$700.00	\$700.00
Interest Income	\$350.00	\$350.00	\$350.00	\$350.00
Fines and Penalties	\$1,175.00	\$1,175.00	\$1,175.00	\$1,175.00
Total Income	\$25,206.50	\$28,110.00	\$28,110.00	\$28,110.00
Expenses				
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Officials	\$4,250.00	\$4,250.00	\$4,250.00	\$4,250.00
Convention	\$7,230.00	\$7,230.00	\$7,230.00	\$7,230.00
Website	\$0.00	\$0.00	\$0.00	\$0.00
Credit Card Charges	\$3,076.39	\$3,076.39	\$3,076.39	\$3,076.39
Permanent Office	\$12,920.00	\$12,920.00	\$12,920.00	\$12,920.00
Treasurer	\$500.00	\$500.00	\$500.00	\$500.00
Technical Planning	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Total Expenses	\$28,976.39	\$28,976.39	\$28,976.39	\$28,976.39
Net Gain or (Loss)	(\$3,769.89)	(\$866.39)	(\$866.39)	(\$866.39)

Current Income Distribution:

1 Registration Fees:

Of the \$15 per registration, \$10 to the General Fund, \$2.50 to each the Senior Travel and Age Group Funds

2 Splash Fees:

50% to each the Senior Travel and Age Group Funds

3 Pool Surcharges

Of the \$2 per swimmer, \$1 to the General Fund, \$.50 to each the Senior Travel and Age Group Funds

2008 Proposed Budget By Fund

Proposed Income Redistribution and Splash Fee Increase

	Current Income Distribution (see prev pg)	Proposed Income Distribution #1 (see below)	Proposed Income Distribution #2 (see below)	Proposed Income Distribution #3 (see below)
Senior Travel				
Income				
Registrations	\$4,122.50	\$0.00	\$0.00	\$0.00
Splash Fees	\$10,659.15	\$14,756.03	\$15,678.35	\$16,231.63
Pool Surcharges	\$2,670.75	\$5,341.50	\$5,341.50	\$5,341.50
Total Income	\$17,452.40	\$20,097.53	\$21,019.85	\$21,573.13
Expenses				
Senior Travel	\$21,200.00	\$21,200.00	\$21,200.00	\$21,200.00
Total Expenses	\$21,200.00	\$21,200.00	\$21,200.00	\$21,200.00
Net Gain or (Loss)	(\$3,747.60)	(\$1,102.48)	(\$180.15)	\$373.13
Age Goup Travel				
Income				
Registrations	\$4,122.50	\$0.00	\$0.00	\$0.00
Splash Fees	\$10,659.15	\$14,756.03	\$15,678.35	\$13,280.42
Pool Surcharges	\$2,670.75	\$5,341.50	\$5,341.50	\$5,341.50
Total Income	\$17,452.40	\$20,097.53	\$21,019.85	\$18,621.92
Expenses				
Age Group	\$18,000.00	\$18,000.00	\$18,000.00	\$18,000.00
Total Expenses	\$18,000.00	\$18,000.00	\$18,000.00	\$18,000.00
Net Gain or (Loss)	(\$547.60)	\$2,097.53	\$3,019.85	\$621.92

Proposed Income Distribution:

- 1 Registration Fees:** Of the \$15 per registration, \$15 to the General Fund
- 2 Splash Fees:**
 50% to each the Senior Travel Fund and Age Group Funds
 Option 1 - Increase splash fees by \$.25 with all of it going to CCS
 Option 2 - Increase Age Grp Meets only to \$2.90 with additional \$.40 going to CCS
 Option 3 - Splash fee increase of Option 1, and 45% to Age Group, 55% to Senior Travel
- 3 Pool Surcharges**
 Of the \$2 per swimmer, \$1 to each the Senior Travel an Age Group Funds

2008 Proposed Budget - Detail Budget Requests

Age Group

All Star Meet	\$4,000.00
Zone Team	\$13,500.00
USA Swimming Camps	\$500.00
Total Age Group	\$18,000.00

General Chairman

Convention (6 delegates - Atlanta)	\$7,230.00
3 rooms, 5 nights @150	\$2,250.00
6 registration fees @ \$130	\$780.00
6 per diems @\$100	\$600.00
6 airfares @\$600	\$3,600.00
Tech Planning (Clinics, Education, Travel)	\$1,000.00
Total General Chairman	\$8,230.00

Officials

Local Clinic with Guest Presenter	\$3,000.00
Officials Clinic (Registration and Travel)	\$750.00
Equipment & Supplies	\$500.00
Total Officials	\$4,250.00

Senior Travel/Equipment

Championship Travel	\$13,600.00
Developmental Travel	\$7,600.00
Total Senior Travel	\$21,200.00

Treasurer

Tax Return Preparation	\$500.00
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Permanent Office

Contract Services	\$12,000.00
P. O. Box Rental	\$140.00
Office Supplies and Postage	\$500.00
Website ISP Hosting	\$280.00
Total Website	\$12,920.00

2008 Proposed Budget Registration Fees Schedule

	Athletes		Non-Athletes		Clubs	Fees
	Yearly	Seasonal	Individual	Family		
January 15	81	0	25	3	5	\$1,785.00
January 31	30	9	7	2	1	\$750.00
February 15	79	0	5	2	0	\$1,290.00
February 28	12	0	6	0	0	\$270.00
March 15	90	0	8	0	0	\$1,470.00
March 31	5	0	5	0	0	\$150.00
April 15	31	5	1	0	0	\$555.00
April 30	25	1	2	0	0	\$420.00
May 15	12	1	1	1	0	\$225.00
May 31	20	5	2	0	0	\$405.00
June 15	10	39	0	0	0	\$735.00
June 30	39	40	0	0	0	\$1,185.00
July 15	1	10	0	0	0	\$165.00
July 31	7	6	0	0	0	\$195.00
August 15	0	0	0	0	0	\$0.00
August 31	16	1	1	0	0	\$270.00
January thru August	458	117	63	8	6	\$9,870.00
September 15	77	0	0	0	0	\$1,155.00
September 30	136	0	0	0	0	\$2,040.00
October 15	341	0	4	1	0	\$5,190.00
October 31	41	0	1	3	0	\$675.00
November 15	135	0	3	0	0	\$2,070.00
November 30	41	0	11	2	1	\$840.00
December 15	33	0	35	2	4	\$1,170.00
December 31	119	0	15	3	4	\$2,175.00
January thru December	1,381	117	132	19	15	\$25,185.00

2008 Proposed Budget Meet Fees Schedule

Date	Meet	Splash Fees	Pool Surcharge	Total Fees
13-Jan	All Star Selection Meet	\$805.20	\$432.00	\$1,237.20
27-Jan	IWV Beat the Cold Meet	\$301.95	\$130.00	\$431.95
3-Feb	10 & Under Championships	\$414.80	\$258.00	\$672.80
3-Feb	11 & Over Pentathlon	\$471.35	\$350.00	\$821.35
18-Feb	TNT ABC Limited	\$859.65	\$520.00	\$1,379.65
9-Mar	Spring Senior Q	\$1,323.00	\$426.00	\$1,749.00
10-Mar	BC Championships	\$669.35	\$378.00	\$1,047.35
16-Mar	Spring Junior Olympics	\$2,477.10	\$938.00	\$3,415.10
31-Mar	YSC ABC Meet	\$132.15	\$98.00	\$230.15
14-Apr	RCA Dennis Penner High Point Meet	\$945.50	\$472.00	\$1,417.50
21-Apr	Merced LC A/B/C	\$429.55	\$246.00	\$675.55
5-May	May Day Classic	\$732.05	\$402.00	\$1,134.05
26-May	Memorial Day Meet	\$2,347.75	\$1,082.00	\$3,429.75
8-Jun	PAC ABC Limited	\$474.65	\$286.00	\$760.65
22-Jun	FDST A/B Modified	\$772.90	\$510.00	\$1,282.90
29-Jun	Hillman Meet	\$641.85	\$376.00	\$1,017.85
13-Jul	Summer Senior Q	\$987.80	\$310.00	\$1,297.80
14-Jul	Last Chance Meet	\$150.15	\$178.00	\$328.15
26-Jul	Summer Junior Olympics	\$2,727.60	\$962.00	\$3,689.60
18-Aug	Merced Pentathlon	\$207.35	\$158.00	\$365.35
January thru August		\$17,871.70	\$8,512.00	\$26,383.70
15-Sep	Hanford Fall Classic	\$709.00	\$366.00	\$1,075.00
6-Oct	TNT Octoberfest	\$620.10	\$362.00	\$982.10
13-Oct	Olympic League Meet (North)	\$0.00	\$78.00	\$78.00
20-Oct	Merced Halloween Meet	\$883.30	\$480.00	\$1,363.30
27-Oct	Olympic League Meet (North)	\$0.00	\$69.00	\$69.00
4-Nov	Olympic League Meet (North)	\$0.00	\$50.00	\$50.00
4-Nov	Olympic League Meet (South)	\$0.00	\$0.00	\$0.00
11-Nov	YSC ABC Meet	\$400.95	\$282.00	\$682.95
2-Dec	TNT ABC Limited	\$833.25	\$484.00	\$1,317.25
January thru December		\$21,318.30	\$10,683.00	\$32,001.30

2008 Proposed Budget Credit Card Service Charge Schedule

Date	Meet	Total Amount Charged	Number of Charges	Credit Card Service Fees
13-Jan	All Star Selection Meet	\$4,929.50	139	\$173.86
27-Jan	IWV Beat the Cold Meet	\$673.50	20	\$24.11
3-Feb	10 & Under Championships	\$222.00	9	\$8.79
3-Feb	11 & Over Pentathalon	\$752.00	32	\$30.30
18-Feb	TNT ABC Limited	\$4,971.00	127	\$170.71
9-Mar	Spring Senior Q	\$5,159.50	84	\$160.45
10-Mar	BC Championships	\$3,587.50	95	\$124.37
16-Mar	Spring Junior Olympics	\$5,502.00	173	\$200.30
31-Mar	YSC ABC Meet	\$742.00	33	\$30.40
14-Apr	RCA Dennis Penner High Point Meet	\$4,532.00	121	\$157.46
21-Apr	Merced LC A/B/C	\$2,411.50	68	\$85.05
5-May	May Day Classic	\$911.50	36	\$35.75
26-May	Memorial Day Meet	\$5,127.00	163	\$187.28
8-Jun	PAC ABC Limited	\$2,469.00	46	\$78.81
22-Jun	FDST A/B Modified	\$2,851.50	84	\$101.83
29-Jun	Hillman Meet	\$1,140.50	22	\$36.67
13-Jul	Summer Senior Q	\$3,401.00	46	\$102.49
14-Jul	Last Chance Meet	\$72.75	4	\$3.25
26-Jul	Summer Junior Olympics	\$6,954.00	129	\$221.78
18-Aug	Merced Pentathalon	\$898.50	31	\$33.67
	Online Registrations (estimate)	\$9,971.00	160	\$309.26
January thru August				\$2,276.59
15-Sep	Hanford Fall Classic	\$3,980.50	110	\$139.60
6-Oct	TNT Octoberfest	\$3,477.00	29	\$98.47
13-Oct	Olympic League Meet (North)	\$174.00	21	\$11.77
20-Oct	Merced Halloween Meet	\$3,605.00	30	\$102.07
27-Oct	Olympic League Meet (North)	\$322.00	25	\$16.93
11-Nov	YSC ABC Meet	\$176.50	16	\$10.08
10-Nov	Olympic League Meet (North)	\$180.00	23	\$12.62
2-Dec	TNT ABC Limited	\$5,239.50	126	\$177.18
	Online Registrations (estimate)	\$7,375.00	125	\$231.08
January thru December				\$3,076.39

2007 Sanctions

Sanctions #	Meet	Team	Date	Start Date	Paperwork Due		Sanction Assigned & Sent to Web Master		Mailed to Club & Treasurer		Days Late	Penalty	
					Expected	Performed	Expected	Performed	Expected	Performed			
Short Course													
S0107DK	CCS All Star Qualifying Meet	CLOV	13-14 Jan 2007	13-Jan-07	14-Nov-06	01-Nov-06	4-Dec-06	15-Nov-06	24-Dec-06	15-Nov-06	On time	None	
S0507DK	A/B/C Beat the Colc	IWV	27-28 Jan 2007	27-Jan-07	28-Nov-06	11-Dec-06	18-Dec-06	13-Dec-06	7-Jan-07	13-Dec-06	13	\$65	
	FDST Not Super Bowl Sunday Intrasquad Meet	FDST	NA		N/A		N/A				On time	None	
S0207DK	10 & Under Thunder Winter Championship	BSC	03 Feb 2007	3-Feb-07	5-Dec-06	08-Nov-06	25-Dec-06	17-Nov-06	14-Jan-07	20-Nov-06	On time	None	
S0307DK	Pentathlon	BSC	03 Feb 2007	3-Feb-07	5-Dec-06	08-Nov-06	25-Dec-06	17-Nov-06	14-Jan-07	20-Nov-06	On time	None	
S0607DK	A/B/C Limited	TNT	17-18 Feb 2007	17-Feb-07	19-Dec-06	14-Dec-06	8-Jan-07	27-Dec-06	28-Jan-07	27-Dec-06	On time	None	
S0707DK	Senior Q Meet	CLOV	9-11 Mar 2007	9-Mar-07	8-Jan-07	27-Nov-06	28-Jan-07	27-Dec-06	17-Feb-07	27-Dec-06	On time	None	
S0807DK	Senior Q Time Trials Meet	CLOV	9-11 Mar 2007	9-Mar-07	8-Jan-07	27-Nov-06	28-Jan-07	27-Dec-06	17-Feb-07	27-Dec-06	On time	None	
S0907DK	B/C Championships	PAC	10-11 Mar 2006	10-Mar-07	9-Jan-07	04-Jan-07	29-Jan-07	29-Jan-07	6-Jan-07	18-Feb-07	6-Jan-07	On time	None
S0407DK	14 & Under Championship Meet (J.O.)	BSC	16-18 Mar 2007	16-Mar-07	15-Jan-07	08-Nov-06	4-Feb-07	22-Nov-06	24-Feb-07	22-Nov-06	On time	None	
	NA 14 & Under Championship Time Trials (J.O.)	BSC	16-18 Mar 2007	16-Mar-07	15-Jan-07	08-Nov-06	4-Feb-07	NA	24-Feb-07	NA	On time	None	
S1007DK	B/C Meet	YSC	31 Mar 2007	31-Mar-07	30-Jan-07	30-Jan-07	19-Feb-07	1-Feb-07	11-Mar-07	1-Feb-07	On time	None	
S1107DK	Dennis Penner Memorial High Point Meet	RCA	14-15 Apr 2007	14-Apr-07	13-Feb-07	13-Feb-07	5-Mar-07	18-Feb-07	25-Mar-07	18-Feb-07	On time	None	
Long Course													
S1207DK	A/B/C Meet	MERC	21-22 April 2007	21-Apr-07	20-Feb-07	16-Feb-07	12-Mar-07	18-Feb-07	1-Apr-07	18-Feb-07	On time	None	
S1307DK	May Day Classic A/B/C Meet	BSC	5-6 May 2007	5-May-07	6-Mar-07	17-Feb-07	26-Mar-07	27-Feb-07	15-Apr-07	27-Feb-07	On time	None	
S1407DK	Memorial Day Invitational (A/B Modified)	CLOV	26-27 May 2007	26-May-07	27-Mar-07	07-Mar-07	16-Apr-07	8-Mar-07	6-May-07	8-Mar-07	On time	None	
S2007DK	The Day After Meet (after CIF Valley Champs)	BSC	20-May-07	20-May-07	21-Mar-07	20-Apr-07	10-Apr-07	4-May-07	30-Apr-07	4-May-07	30	waived	
S1907DK	A/B Modified	PAC	8-10 Jun 2007	8-Jun-07	9-Apr-07	05-Apr-07	29-Apr-07	28-Apr-07	19-May-07	27-Apr-07	On time	None	
S1507DK	A/B Modified	FDST	22-24 Jun 2006	22-Jun-07	23-Apr-07	17-Feb-07	13-May-07	8-Mar-07	2-Jun-07	8-Mar-07	On time	None	
S1907DK	Hillman Invitational (A/B Modified)	BSC	29 Jun-1 Jul 2007	29-Jun-07	30-Apr-07	26-Apr-07	20-May-07	4-May-07	9-Jun-07	4-May-07	On time	None	
S2107DK	CA State Championships (Senior Q) Meet	FDST/CLOV	13-15 Jul 2007	13-Jul-07	14-May-07	20-Apr-07	3-Jun-07	17-May-07	23-Jun-07	21-May-07	On time	None	
S2207DK	Senior Q Meet Time Trials	FDST/CLOV	13-15 Jul 2007	13-Jul-07	14-May-07	20-Apr-07	3-Jun-07	17-May-07	23-Jun-07	21-May-07	On time	None	
S2307DK	Last Chance JO Dual meet	FDST/CLOV	14-Jul-07	14-Jul-07	15-May-07	24-Apr-07	4-Jun-07	10-Jun-07	4-Apr-07	10-Jun-07	On time	None	
S1707DK	California/Nevada Summer Sectionals	CLOV	18-22 July 2007	18-Jul-07	19-May-07	17-Mar-07	8-Jun-07	30-Apr-07	28-Jun-07	30-Apr-07	On time	None	
S1807DK	California/Nevada Summer Sectionals Time Trials	CLOV	18-22 July 2007	18-Jul-07	19-May-07	17-Mar-07	8-Jun-07	30-Apr-07	28-Jun-07	30-Apr-07	On time	None	
S1607DK	CCS Long Course J.O.	FDST	26-29 Jul 2007	26-Jul-07	27-May-07	17-Feb-07	16-Jun-07	14-Mar-07	6-Jul-07	14-Mar-07	On time	None	
S2507DK	BSC/CLOV Dual Meet	CLOV	20-Jun-07	20-Jun-07	21-May-07	20-Jun-07	11-May-07	20-Jun-07	31-May-07	20-Jun-07	30	waived per DK	
S2607DK	Last Chance JO Dual meet	BSC	14-Jul-07	14-Jul-07	15-May-07	13-Jun-07	4-Jun-07	5-Jul-07	24-Jun-07	5-Jul-07	29	waived per DK	
S2407DK	Merced Last Chance JO Dual mee	Merced	7-Jul-07	7-Jul-07	7-Jun-07	06-Jun-07	28-May-07	10-Jun-07	17-Jun-07	10-Jun-07	On time	None	
Short Course													
S2707DK	End of Summer Pentathlon	MERC	18 Aug 2007	18-Aug-07	19-Jun-07	14-Jun-07	9-Jul-07	23-Jul-07	29-Jul-07	23-Jul-07	On time	None	
S2807AK	A/B/C Meet	HSC	15-16 Sep 2007	15-Sep-07	17-Jul-07	27-Jul-07	6-Aug-07	14-Jul-07	26-Aug-07	14-Jul-07	10	\$50	
S3407AK	Olympic League North 1	CLOV	13 Oct 2007	13-Oct-07	14-Aug-07	30-Aug-07	3-Sep-07	21-Sep-07	23-Sep-07	21-Sep-07	16	\$80	
S3307AK	Olympic League South 1	BSC	20-Oct-07	20-Oct-07	21-Aug-07	12-Sep-07	10-Sep-07	20-Sep-07	23-Aug-07	21-Sep-07	22	\$100	
S3207AK	(Octoberfest) A/B/C	TNT	6-7 Oct 2007	6-Oct-07	7-Aug-07	27-Aug-07	27-Aug-07	17-Sep-07	16-Sep-07	17-Sep-07	20	\$100	
S3007AK	Olympic League North 2	FDST	27 Oct 2007	27-Oct-07	28-Aug-07	17-Aug-07	17-Sep-07	11-Sep-07	7-Oct-07	11-Sep-07	On time	None	
S3607AK	Olympic League South 2	BSC	10-Nov-07	10-Nov-07	11-Sep-07	25-Sep-07	1-Oct-07	15-Oct-07	21-Oct-07	25-Oct-07	14	\$70	
S2907AK	A/B/C Meet	MERC	21-22 Oct 2007	21-Oct-07	22-Aug-07	17-Aug-07	11-Sep-07	29-Aug-07	1-Oct-07	29-Aug-07	On time	None	
S3507AK	Olympic League North 3	CLOV	10 Nov 2007	10-Nov-07	11-Sep-07	30-Aug-07	1-Oct-07	10-Oct-07	21-Oct-07	18-Oct-07	On time	None	
	Olympic League South 3		NA				-		-		On time	None	
S3807AK	MERC/RCA Dual Meet	MERC	10-Nov-07	10-Nov-07	11-Oct-07	11-Oct-07	1-Oct-07	29-Oct-07	21-Oct-07	29-Oct-07	On time	None	
S3107AK	A/B/C Meet	YSC	3-4 Nov 2007	3-Nov-07	4-Sep-07	28-Aug-07	24-Sep-07	11-Sep-07	14-Oct-07	11-Sep-07	On time	None	
S3707AK	A/B/C Meet	TNT	1-2 Dec 2007	1-Dec-07	2-Oct-07	27-Sep-07	22-Oct-07	3-Nov-07	11-Nov-07	3-Nov-07	On time	None	

MEMORANDUM

TO: CENTRAL CALIFORNIA SWIMMING HOUSE OF DELEGATES
FROM: SPENCER HARRIS
SUBJECT: NATIONAL TRAVEL FUND & PROPERTY REPORTS
DATE: MEETING DATE 11/14/07

CHAMPIONSHIP & NATIONAL DEVELOPMENT TRAVEL

Championship Funds

- YTD approvals for Championship Funds total \$12,000 for both Sectionals, Juniors and Seniors meets for 2007.
- Remaining on the Championship funding calendar for '07 is the Short Course Nationals event in Atlanta which replaces the US Open. Anticipate at least two participants for Atlanta event in November.

National Development

- 2007 Development Fund approvals total \$6,200 for participants at the Long Beach Grand Prix, Spring Sectionals, Speedo Grand Challenge, Swim Meet of Champions, Janet Evans Invite, and Santa Clara International.
- Waiver request from CSC for \$1200 in travel reimbursements for LB Grand Prix, SMOC and Santa Clara meets to be considered at 11/14 meeting (requests submitted outside 45-day request window).
- Request to include the Chesapeake Energy Pro-Am meet (Dec 13 - 16, Oklahoma City) as a National Development event has been approved by the travel committee. This meet replaces the traditional Kerr McGee Pro-Am meet. (Chesapeake assumed sponsorship of the KM swim team and the pro-am event in early '07 following the acquisition of KM by Anadarko Petroleum in June of '06).

Combined YTD Results National Travel Fund

- | | |
|----------------------------|-----------------------------|
| ▪ Total Budget | \$16,800 |
| ▪ YTD Approvals | \$18,200 |
| ▪ % of Budget | 108.3 % |
| ▪ Estimated year-end total | \$20,400 (121.4% of budget) |

2008 Budget, Championship & National Development Travel

2008 budget request has been submitted to finance committee for review. Requested \$13,600 for championship travel including \$2,800 for Olympic Trials participants. Total requested for national development travel is \$7,600 - about \$250 more than the anticipated average development reimbursement for the past 3-years.

CCS PROPERTY & EQUIPMENT

- \$275 revenue year-to-date from CCS timing system: IWV Beat the Cold Meet, BSC Pentathlon Meet, Shafter HS League Championship Meet, 3-Rec meets in Bakersfield & Shafter and HSC ABC meet.
- Future equipment rentals will stipulate a maintenance charge of \$50 (minimum) when equipment is returned disorderly or in need of cleaning (duct tape residue, etc).
- 6 replacement buttons on order from Norm at estimated cost of \$150.

Respectfully submitted,

Spencer Harris, Travel Fund & Property Chair

2007 CCS National Travel Fund Summary

	2007 Budget	2007 YTD	2007 % of Budget	2006 Actual	2005 Actual	2004 Actual
<u>Championship Travel</u>						
<i>Spring Sectionals Mission Viejo, CA</i>	\$1,800	\$1,400	77.8%	\$1,800	\$1,600	\$900
<i>NCSA Spring Juniors Orlando, FL</i>	\$1,200	\$4,000	333.3%	\$1,200	\$800	
<i>Spring Championships East Meadow, NY</i>	\$1,200	\$1,000	83.3%	\$1,200	\$1,500	\$3,750
<i>Summer Sectionals Clovis, CA</i>	\$1,800	\$500	27.8%	\$100	\$650	
<i>Summer Championships Indianapolis, IN</i>	\$2,100	\$3,500	166.7%	\$2,100	\$1,950	\$5,400 *
<i>USAS Juniors Indianapolis, IN</i>	\$1,400	\$1,600	114.3%	\$1,400	\$1,000	
<i>Short Course Nationals Atlanta, GA</i>	\$2,000	\$0	0.0%	\$2,000	\$400	
Total Championship Funds	\$11,500	\$12,000	104.3%	\$9,800	\$7,900	\$10,050
<u>National Development Travel</u>						
Total Development Funds	\$5,300	\$6,200	117.0%	\$9,300	\$7,700	\$6400 **
Total National Travel Funds	\$16,800	\$18,200	108.3%	\$19,100	\$15,600	\$16,450

Half funding cutoff March 31 of current year

* Includes 2004 Olympic Trials

** Includes 2004 NCSA Juniors

Membership/Registration/Web Report

11/14/07

2008 Registration Notes

- o Individual families can now do online registrations. Clubs have the option of allowing families to register directly or not. The clubs that have opted to allow families to register online are:
 - Kings Swim Club
 - Madera Aquatic Club
 - Merced Skimmers
 - Porterville Aquatics
 - Raisin Country Aquatics
 - Riptide Aquatics
 - Yosemite Swim Club
- o Individual non-athlete registrations will be available by 11/18/07
- o Club initiated online athlete registrations and non-athlete registrations will be available by 11/18/07
- o Both the individual and club initiated online athlete registrations feed the online meet entry system for immediate access.
- o New Clubs
 - Pacific Sunbird Aquatics (Fresno Pacific) have been approved as a new club
 - Kern Aquatic Swim Club has applied for club membership. The application has been forwarded to USA Swimming

Respectfully submitted,
Jim Patterson
Membership/Registration Coordinator

Disability Swimming

Information is now available for the U.S. Paralympics Open Swimming Championships (December 6-8 at the University of Maryland) and the U.S. Paralympics Swimming Trials (April 3-5 at the University of Minnesota). Visit the [website of the US Paralympic Team](#) for more information about these meets and other Paralympic swimming events.

Up coming Swimming Events

December, 6-8, 2007

U.S. Paralympics Open Swimming Championships - 2007 Can-Am Open

University of Maryland, College Park, MD

LCM / Classification Available / **IPC Approved**

[Meet Packet](#)

[Event File for Hy-Tek Team Manager](#)

[Application to Officiate](#)

[IPC Swimming Officials Course Registration Form](#)

[IPC Swimming Classification Course Registration Form](#)

Click [HERE](#) for USADA's Drug Testing Instert for In-Competition Testing

[University of Maryland Parking Information](#)

[Psych Sheet](#) as of 5-November-2007

April 3-5, 2008

U.S. Paralympics Swimming Trials

University of Minnesota, Minneapolis, MN

LCM / Classification Available / **IPC Approved**

[Meet Packet](#)

[Application to Officiate](#)

[IPC Swimming Officials Course Registration Form](#)

[IPC Swimming Classification Course Registration Form](#)

April 26-27, 2008

GTAC Disability Open

Oakland University, Rochester, MI

LCM / Classification Available / **IPC Approved**

<http://www.gtacswim.com/>

July 11-13, 2008

Summer Can-Am Championships

Victoria, British Columbia, Canada

LCM / Classification Available / **IPC Approved**

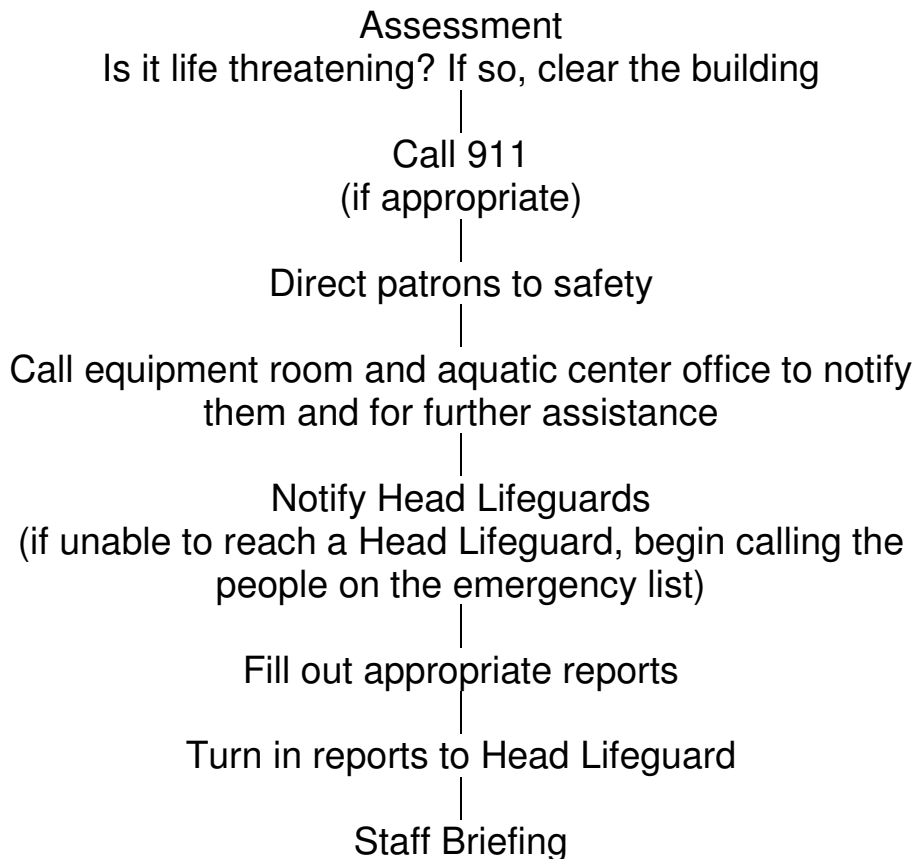
Respectfully submitted

Luanne Aakhus
Disability Chair

Safety Chair Report
July 11, 2007
Submitted by Luanne Aakhus

As per USA Swimming all clubs need to develop a Safety Action Plan for each of their facilities. This should include facilities that you don't normally train in but use for swim meets. These are examples of a safety plans.

FACILITY EMERGENCY



WEATHER EMERGENCY

Lifeguard is alerted

3 whistles – Clear the pool/building

Direct patrons to wet tunnel (southwest corner of building) If necessary, use dry tunnel

Call equipment room and aquatic center office to notify them and for further assistance

Notify Head Lifeguards
(if unable to reach a Head Lifeguard, begin calling the people on the emergency list)

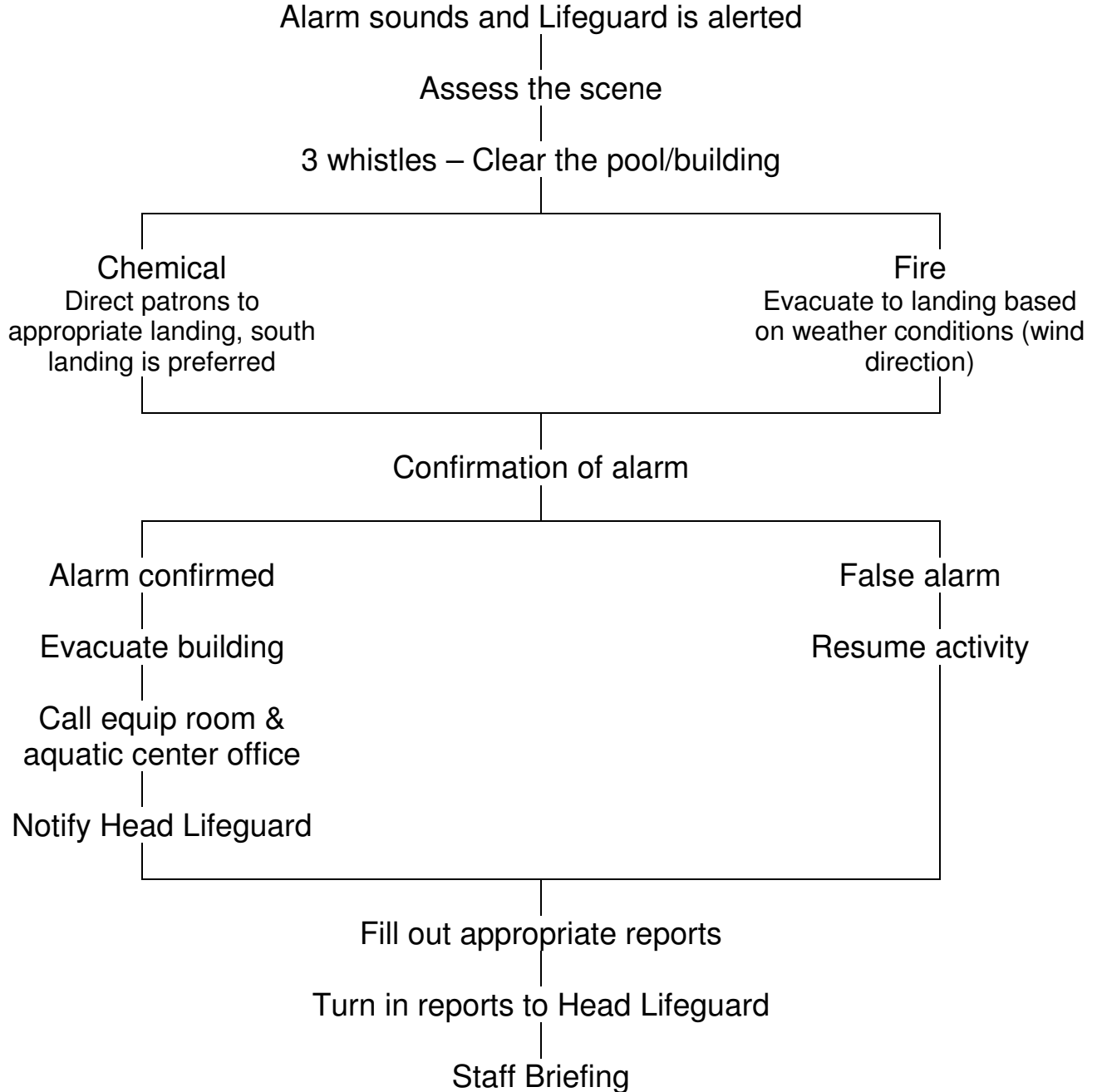
Maintain crowd control and monitor situation on radio

Fill out appropriate reports

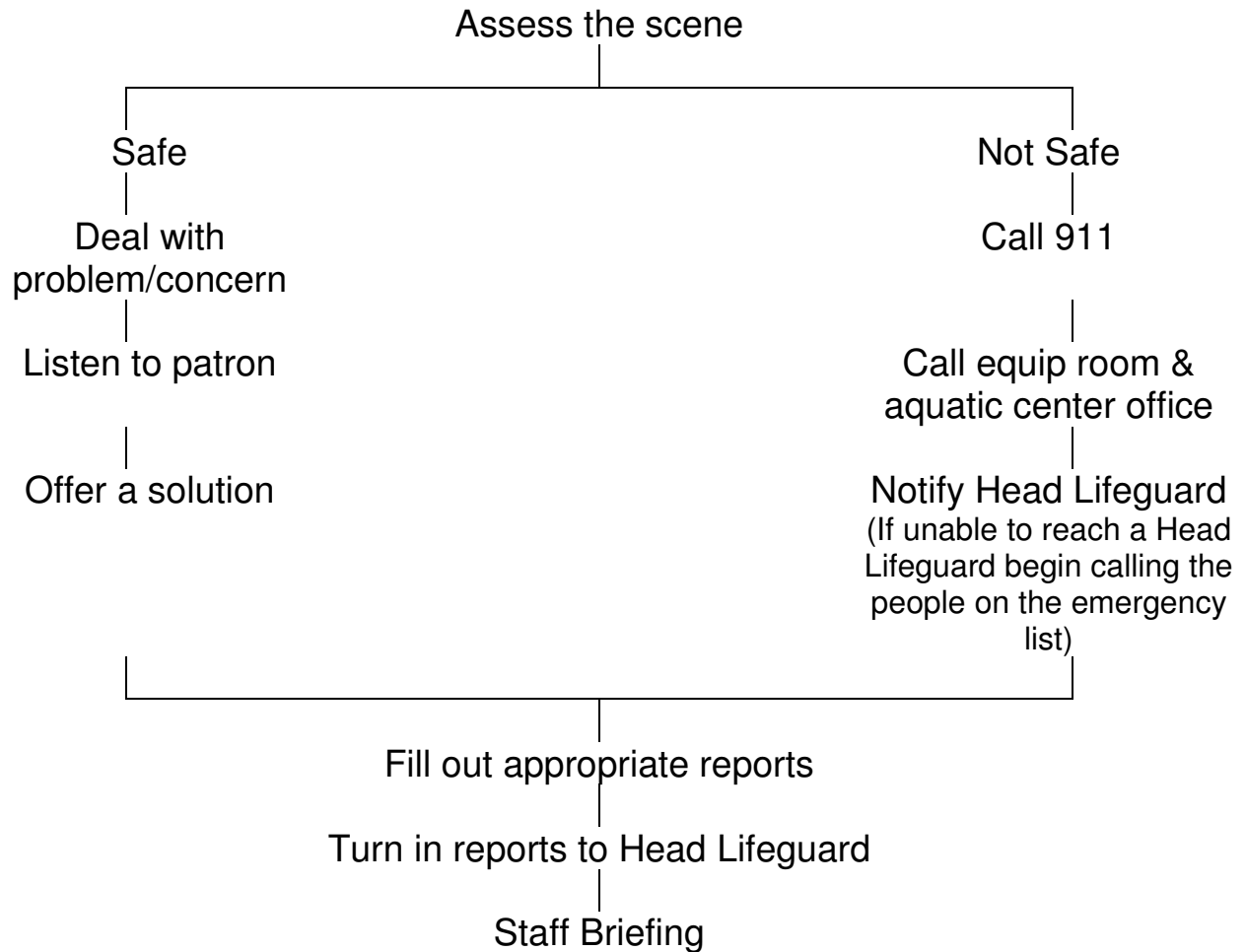
Turn in reports to Head Lifeguard

Staff Briefing

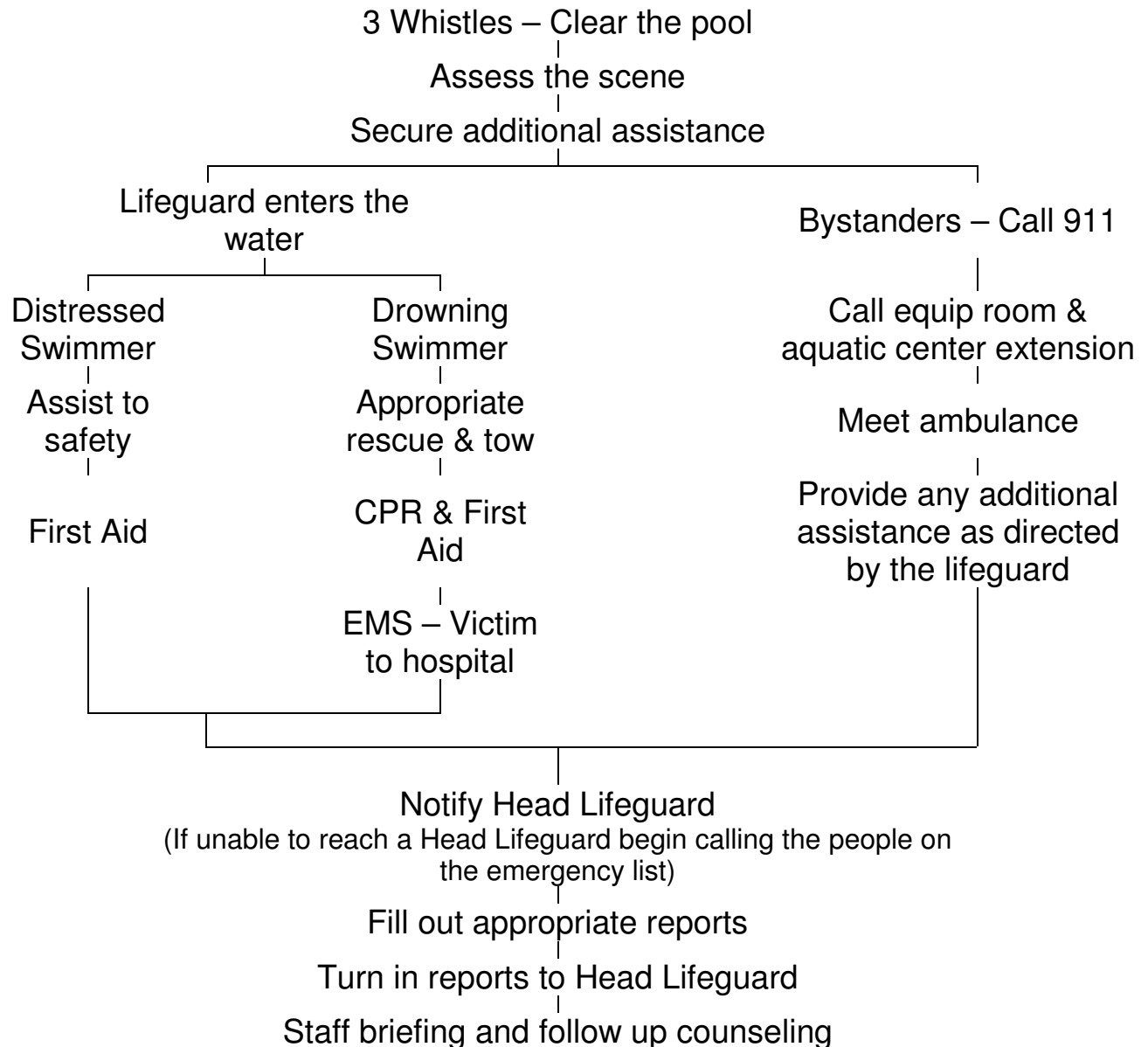
FIRE & CHEMICAL EMERGENCY



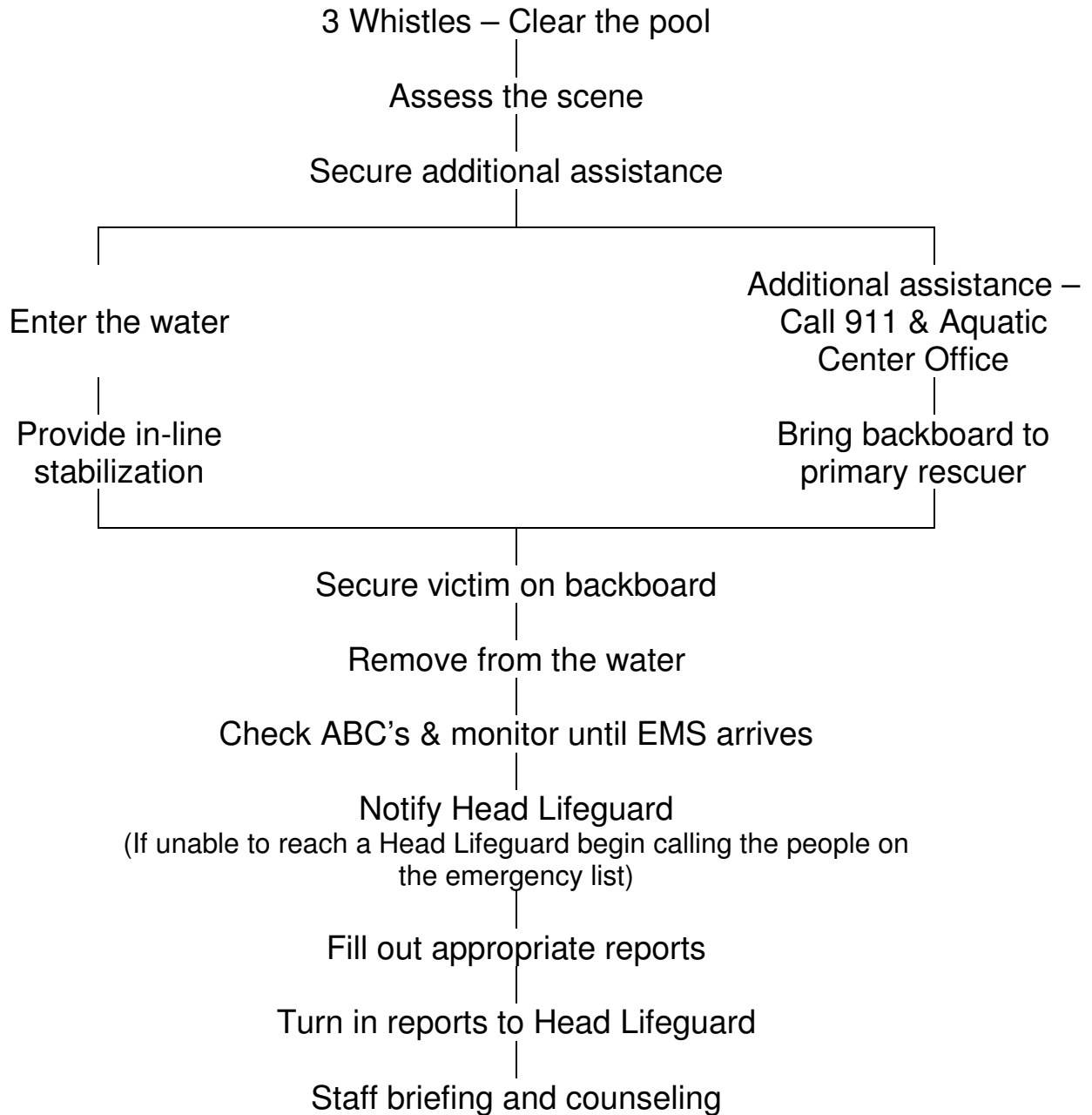
EMERGENCY INCIDENT



DROWNING EMERGENCY



SPINAL MANAGEMENT



911 CALL EXAMPLE

The following is a sample of the message that is hung beside each emergency phone. This sign provides directions to the appropriate emergency entrances. It also allows untrained persons provide the appropriate information to the 911 operator.

THIS PHONE IS

FOR EMERGENCY USE ONLY

1. DIAL "911".
2. Read the following message:

"AN AQUATIC EMERGENCY EXISTS AT THE UNIVERSITY
AQUATIC CENTER, 1910 UNIVERSITY AVE SE. PLEASE
COME
AT ONCE TO THE AQUATIC CENTER'S NORTHEAST DOOR
ON
YOUR RIGHT AS YOU ENTER FROM UNIVERSITY AVE. IF
POSSIBLE, SOMEONE WILL MEET YOU THERE AND
DIRECT
YOU TO THE POOL."

"THERE HAS APPARENTLY BEEN A _____ INJURY."

3. REMAIN ON THE PHONE WITH THE DISPATCHER
UNTIL EMERGENCY PERSONNEL ARRIVE ON THE SCENE.

DO NOT HANG UP

**PLEASE COMPLETE THE NECESSARY PAPERWORK AND NOTIFY THE
AQUATIC DIRECTOR IMMEDIATELY AFTER THE EMERGENCY.**

Safety Report

These are recommended Safety Announcements for Swim Meets

Please make these and other safety-related announcements during the course of the meet. Thanks for the help.

1. "Safety of athletes, officials, coaches and volunteers is of paramount importance to USA Swimming. Please use safe procedures in and out of the pool."
2. "USA Swimming reminds all athletes and coaches: Have a **successful** and **safe** meet."
3. "Please cooperate with safety marshals and officials. They are here for your safety and protection."
4. "Please avoid the television camera track and surrounding area (...or whatever area of your facility can be dangerous). Serious injuries due to this equipment are possible."
5. Announce the location of the first aid room and trainers.
6. Announce warm-up procedures, lane assignments, etc. "Please enter the water feet first. No

Retrieved from USA Swimming Website 11/11/07

racin<http://www.usaswimming.org/USASWeb/ViewMiscArticle.aspx?TabId=251&Alias=Rainbow&Lang=en&mid=361&ItemId=127>g starts or dives during the warm-up period."

Clubs: Safety Action Plans should be on deck at all practices. Please download safety action plans from CCS Website or from the USA Swimming Website:

http://www.usaswimming.org/USASWeb/_Rainbow/Documents/c434599a-f5d7-4f6d-8cc8-3f33fd22ebde/Safety%20Action%20Plan%20Examples.doc

An email will be sent to each club safety coordinator regarding Safety Action Plans. Original announcement regarding Safety Action plans was made July 11, 2007.

Retrieved from USA Swimming Website 11/11/07

Clubs: As the cold weather approaches and the use of propane heaters will become frequent, please remind parents and athletes about safety precautions while using propane heaters. Just a few reminders:

- Do not leave a propane heater unsupervised. An adult should have full control of the heater at all times. Do not leave **any** children unattended with a propane heater running.
- Only adults should ignite the propane heater
- Do not fully enclose a propane heater in fully tented canopies. Carbon monoxide poisoning can occur without proper ventilation.
- If an official or meet Marshall direct your attention to any possible problems, please remedy as directed, enforcement of safety is for the benefit of the athletes and their families.

Respectfully submitted

Luanne Aakhus
Safety Chair