

Central California Swimming
Officer & Committee Reports

House of Delegates

July 14, 2004

Central California Swimming
General Chairman's Report
July 14, 2004

I really only have one thing that I would like to discuss at the July 14th meeting, and that is the United States Aquatic Sports Convention to be held in Orlando, Florida September 14-19, 2004. Specifically, which of our officers will attend and how the convention will be budgeted for. CCS has traditionally sent 5 delegates to the convention. I would like to ascertain who will be going and start to make airline and hotel reservations.

Officers, please email me at r.klatt@comcast.net and let me know if you are planning to attend.

See you in Tulare.

Respectfully submitted,

Rick Klatt, General Chair
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Age-Group Vice-Chairman Report
07/14/2004

Zone Coaching staff has been selected. Dowain and Charlie will take over now.

Respectfully submitted,
Gary Ota
Age-Group Vice-Chairman

Membership/Registration Report

07/14/2004

Year To Date Registration Statistics

	2003	2004	%
Year Round Athletes	1,417	1,346	95%
Seasonal Athletes	172	193	112%
Coaches	55	57	104%
Non-coach Non-athlete	113	97	86%
Total Registrations	1,757	1,693	96%

2004 Registration Notes

- Electronic Registration Training will be held in a work session between trials and finals at JOs. Currently planning to hold it on Saturday, but if the need arises, a second session can be scheduled. Each club not already processing electronic registrations should plan on having their registration person sit in on the registration seminar.
- Each club not already processing electronic registrations, will receive a Team Manager database with their 2004 registered athletes from which to start their renewals. These databases will be emailed to clubs at the end of August.
- With electronic registrations, CCS will bill each club for their registrations. Each club needs to provide me with complete contact information for the person to whom the invoice should be sent (normally this will be the club treasurer). Contact information needs to include name, mailing address, telephone number, and email address.
- When we established the electronic registrations late pay, on-deck entry and unregistered swimmer penalties, we did not establish what the LSC will do if these penalties are not paid. Currently, I have two clubs with unpaid penalty invoices, one past due 30 days, the other past due 90 days. We need to enhance the current policy.

Respectfully submitted,
Jim Patterson
Membership/Registration Coordinator

PROPOSAL

Minimum Meet Officials

Clubs in CCS shall supply trained officials for each session of each meet in which they participate. The number of officials required to be supplied for each session will be calculated on a session by session basis according to the following formula.

Minimum Number of Officials to be Provided By Each Team

Number of team swimmers entered in session	Number of certified officials required
0 to 5	0
6 to 15	1
16 to 30	2
31 to 45	3
46 to 60	4
61 to 75	5
76 to 90	6
more than 90	7

For the purposes of determining the number of officials to be supplied, each athlete's USA Swimming registered club affiliation (NOT his/her meet entry club affiliation) will be used. *Athletes swimming unattached will, therefore, be included in their "home" club's number of athletes.* Clubs failing to provide the required number of officials will be assessed one or more of the following penalties:

1. Day of Meet Penalties:
 - a. Athletes affiliated with the club will be "Exhibition Only" swimmers and receive no awards (individual or relay).
 - b. Club will be excluded from receiving any team awards associated with the meet.
2. Post-Meet Penalties:
 - a. Club will be assessed a fine of \$25 per deficient official per session not to exceed \$200 per meet and/or \$1,000 per year.
 - b. If a club reaches the maximum \$1,000 per year maximum penalty, loss of the club's priority in CCS's annual meet scheduling/award process.

Provided that the total number of officials at any session meets or exceeds the minimum number of officials outlined below, a club that is not in compliance may solicit Unattached officials or "extra" officials from another club to represent the non-compliant club for the session. Solicited officials are under no obligation to represent the non-compliant club. Finally, any such agreement to represent non-compliant clubs must be approved by the Meet Referee. Before granting such approval, the Meet Referee must review the entire situation to assure that all non-compliant clubs are equitably treated, and

if in his or her opinion such redistribution of officials cannot be handled equitably among all the non-compliant clubs, then no approvals shall be granted. The Meet Referee shall notify the senior coach on deck of any club deemed not in compliance with this proposal prior to the close of the session in which the club is not compliant.

It will be the responsibility of the Meet Referee to report to the CCS Officials Chairman the disposition of each session of a swim meet in which any team was deemed non-compliant with regards to this proposal. Such a report shall include documentation showing the number of swimmers from each and every club in said session, the names of the officials representing each and every club in said session and any transfers of affiliation to assist non-compliant clubs. Such reports shall be forwarded to the Officials Chairman within 7 days of the completion of the meet. The Officials Chairman shall maintain such reports for a period of one year and shall make them available upon request to any club deemed not in compliance, the CCS Board of Review, the CCS Board of Directors, or the CCS House of Delegates.

It will be the responsibility of the CCS Officials Chairman to generate an invoice to each club receiving a monetary penalty. Such an invoice shall identify each session in which the team was non-compliant, including the number of swimmers participating in the session and the number of officials representing the club at that session. Invoices shall be mailed to the non-compliant club (with copies going to the CCS Treasurer) and must be postmarked within 15 days of the completion of the meet. Clubs shall remit any monetary penalties to the CCS Treasurer within 30 days (postmarked) of the completion of the meet. Failure to pay said penalty within 30 days will cause an additional penalty to be levied in the amount of 25% of the original penalty. The requirement to remit any monetary penalty within 30 days and any additional penalties stemming from failure to pay within 30 days will be waived provided the club has appealed said penalties to the CCS Board of Review within 30 days of the completion of the meet.

CCS would request that meet hosts who invite clubs from other LSCs to their meets encourage those clubs to provide officials to work the meet as if the club belonged to CCS.

Minimum Number of Officials For Short Course Meets

	Number of Lanes		
	6	8	10
Meet Referee/Deck Referee/Starter	4	4	4
Chief Judge/Stroke/Turn	6	6	8
Total Minimum Number of Officials	10	10	12

Required Numbers of Officials For Long Course Meets

	Number of Lanes		
	6	8	10
Meet Referee/Deck Referee/Starter	4	4	4
Chief Judge/Stroke/Turn	8	10	12
Total Minimum Number of Officials	12	14	16

If there is not a sufficient number of trained officials to provide relief, breaks will be taken and/or the number of competition lanes will be reduced.

Submitted to the House of Delegates on July 14, 2004 by George Christian, Officials Committee Chairman. The House of Delegates will vote upon this proposal at its annual meeting. If approved, this proposal would go into affect on May 1, 2005 to provide clubs sufficient time to identify and train their officials.

Website Report

07/14/2004

2004 Website Notes

- ◆ Currently on a 70,000+ hits pace through mid-year. In 2003, the site had about 52,000.
- ◆ On-line Meet Entries Initiative
 - Software has been acquired and installed to billed on-line meet entries.
 - Preliminary database design has been made, subject to changes in requirements.
 - Preliminary high level design:
 - General Family Setup – CCS Family
 - Each family can establish its own account (self-administered).
 - Once account is established, a parent can identify that family's swimmers to the family account.
 - Once family members are linked to family account, meet entries can be entered based upon the type of entries the team has selected
 - General Team Setup – CCS Team
 - Each coach can establish his or her own account (thru webmaster)
 - Once account is established, coach can tie the swimmers of his/her club to their practice group.
 - Based on the practice group, coach can either download actual meet entries or a list of his/her group that is participating in the meet (based on the type of meet entries that are selected by the club – see below).
 - Each club will select the type of meet entries it wishes to utilize (options set forth below)
 - Parent Based Entries:
 - Parents actually do entries and pay for them
 - Coach can get down loaded report of their swimmers' entries
 - Team Based Entries:
 - Parents can go to website and indicate that they are attending a meet
 - Coaching staff can do electronic meet entries in through TM as they are currently used to doing.
 - Once electronic team entries are completed, team can upload the entries to the on-line entries system, and pay for them with a team credit card.
- ◆ Request that the Coaches' Representative review these options with coaches and report back to the webmaster about any other input that coaches have. I would request that the Coaches' Representative please report back by the conclusion of the Western Zone meet.

Respectfully submitted,
Jim Patterson